



MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JUNE 26, 2024
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 26, 2024
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the June 11, 2024 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) Sale of County Property (<i>FOIP Sections 17, 19 and 22</i>)	
		b) <i>Organizational Chart (FOIP Sections 23, 24 and 27)</i>	
		c) <i>CAO Evaluation (FOIP Sections 23, 24 and 27)</i>	
		d) <i>Council Self Evaluation Results (FOIP Section 23, 24 and 27)</i>	
		e) <i>CAO Report (FOIP Sections 16, 17, 23 and 24)</i>	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
DELEGATIONS:	7.	a) None	
		b)	
GENERAL REPORTS:	8.	a) None	

		b)		
AGRICULTURE SERVICES:	9.	a)	Budget Amendment – Alberta Agriculture and Irrigation Rural Economic Development Branch – Small Community Opportunity Program Grant – Irrigation Initiative	21
		b)		
COMMUNITY SERVICES:	10.	a)	None	
		b)		
FINANCE:	11.	a)	Financial Reports – January – May 2024	25
		b)	Funding Request – Field of Dreams Stampede Committee	51
		c)		
		d)		
PROJECTS & INFRASTRUCTURE:	12.	a)	None	
OPERATIONS:	13.	a)	Budget Amendment – BF 76278 Bridge Replacement Project Grant Approval	55
		b)		
		c)		
UTILITIES:	14.	a)	Budget Amendment – Supervisory Control and Data Acquisition (SCADA) Upgrade Project Grant Approval	59
		b)		
PLANNING & DEVELOPMENT:	15.	a)	Bylaw 1343-24 Land Use Bylaw Amendment to Rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2”	63
		b)	Request for Additional Right of Way Parking along 101 Street (Hamlet of La Crete)	73
		c)	Request for Municipal Improvements along 99th Avenue and 106th Street (Hamlet of La Crete)	81

		d)		
		e)		
ADMINISTRATION:	16.	a)	Economic Developers Alberta - EDA Experience 2024 Leaders' Summit & Conference	87
		b)	Township 110 Range Road 194 Petition for Improved Road Maintenance and Repairs	89
		c)		
COMMITTEE OF THE WHOLE ITEMS:	17.	a)	Business Arising out of Committee of the Whole	
		b)		
COUNCIL COMMITTEE REPORTS:	18.	a)	Council Committee Reports (verbal)	
		b)		
		c)		
		d)		
INFORMATION / CORRESPONDENCE:	19.	a)	Information/Correspondence	95
NOTICE OF MOTION:	20.	a)		
NEXT MEETING DATES:	21.	a)	Committee of the Whole Meeting July 16, 2024 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting July 17, 2024 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	22.	a)	Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Darrell Derksen, Chief Administrative Officer
Title:	Minutes of the June 11, 2024 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 11, 2024 Regular Council Meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the June 11, 2024 Regular Council Meeting be adopted as presented.

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, June 11, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

- PRESENT:** Joshua Knelsen Reeve (virtual, left the meeting at 12:00 p.m.)
Walter Sarapuk Deputy Reeve
Peter F. Braun Councillor
Cameron Cardinal Councillor (left the meeting at 12:18 p.m.)
David Driedger Councillor (left the meeting at 12:18 p.m.)
Eileen Morris Councillor (virtual)
Ernest Peters Councillor
Garrell Smith Councillor
Lisa Wardley Councillor (virtual)
- REGRETS:** Dale Wiebe Councillor
- ADMINISTRATION:** Darrell Derksen Chief Administrative Officer
Don Roberts Director of Community Services
Jennifer Batt Director of Finance
Andy Banman Director of Operations
Caitlin Smith Director of Planning and Agriculture
John Zacharias Director of Utilities
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary

ALSO PRESENT:

Minutes of the Regular Council Meeting for Mackenzie County held on June 11, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 24-06-452 MOVED by Councillor Braun

That the agenda be adopted with the following addition:

10. b) Tourangeau Lake

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the May 22, 2024 Regular Council Meeting

MOTION 24-06-453

MOVED by Councillor Cardinal

That the minutes of the May 22, 2024 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Minutes of the May 28, 2024 Special Council Meeting

MOTION 24-06-454

MOVED by Councillor Smith

That the minutes of the May 28, 2024 Special Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. c) Business Arising out of the Minutes

None.

CLOSED MEETING:

4. a) Closed Meeting

MOTION 24-06-455

MOVED by Councillor Driedger

That Council move into a closed meeting at 10:04 a.m. to discuss the following:

- 4.a) Zama Land (*FOIP Sections 23, 24, 25, and 27*)
- 4.b) CAO Report (*FOIP Sections 23, 24, 25 and 27*)
- 4.c) Organizational Chart (*FOIP Sections 23, 24 and 27*)
- 4.d) Financial – Contract Review (*FOIP Sections 25*)
- 4.e) Insurance (*FOIP Sections 16, and 17*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Wiebe
- Darrell Derksen, Chief Administrative Officer
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Andy Banman, Director of Operations
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Administration left the meeting at 10:31 a.m. excluding Darrell Derksen, Chief Administrative Officer.

MOTION 24-06-456 **MOVED** by Councillor Braun

That Council move out of a closed meeting at 11:30 a.m.

CARRIED

CLOSED MEETING: **4. a) Zama Land**

MOTION 24-06-457 **MOVED** by Councillor Wardley

That the following tax rolls be advertised for development and future consideration of sale at assessed value:

- Tax Roll #081767
- Tax Roll #313886

CARRIED

CLOSED MEETING: **4. b) CAO Report**

MOTION 24-06-458 **MOVED** by Councillor Braun

That the CAO Report be received for information.

CARRIED

CLOSED MEETING: **4. c) Organizational Chart**

MOTION 24-06-459 **MOVED** by Councillor Peters

That the Organizational Chart discussion be received for information.

CARRIED

CLOSED MEETING: 4. d) Financial – Contract Review

MOTION 24-06-460 MOVED by Councillor Cardinal

That the Financial Contract review report be received for information.

CARRIED

CLOSED MEETING: 4. e) Insurance

MOTION 24-06-461 MOVED by Councillor Driedger

That the 2023-2024 Insurance summary report up to and including April 25, 2024 be received for information.

CARRIED

TENDERS: 5. a) None

GENERAL REPORTS: 8. a) None

AGRICULTURE SERVICES: 9. a) Agricultural Fieldman – Delegation of Authority

MOTION 24-06-462 MOVED by Councillor Wardley

That Landon Driedger be appointed as Agricultural Fieldman for Mackenzie County under Section 8 of the Agricultural Service Board Act.

CARRIED

COMMUNITY SERVICES: 10. a) La Crete Recreation Society – Emergent Funds Request

MOTION 24-06-463 MOVED by Councillor Cardinal
Requires 2/3

That the 2023 One Time project budget be amended to include \$6,500 for the repairs to the new ice plant located in the Raymond Knelsen ice rink at the Northern Lights Recreation Center with funding coming from the La Crete Recreation Reserve.

CARRIED

COMMUNITY SERVICES:

10. b) Tourangeau Lake (ADDITION)

MOTION 24-06-464
Requires Unanimous

MOVED by Councillor Cardinal

That firewood be stocked at all day use parks as wood supply and staffing permits.

CARRIED UNANIMOUSLY

FINANCE:

11. a) Request to Write-Off / Remove Taxes & Penalties Tax Roll 075417

MOTION 24-06-465
Requires 2/3

MOVED by Councillor Wardley

That Council approve writing off penalties on tax roll # 075417 in the amount of \$4,596.41.

CARRIED

FINANCE:

11. b) Disaster Recovery Program – 2023 Northwest Territories Wildfire Evacuee Support Claim

MOTION 24-06-466

MOVED by Councillor Smith

That the Disaster Recovery Program - 2023 Northwest Territories Wildfire Evacuee Support Claim report be received for information.

CARRIED

FINANCE:

11. c) Amend Policy FIN025 Purchasing Authority Directive and Tendering Process

MOTION 24-06-467

MOVED by Councillor Braun

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as presented.

CARRIED

FINANCE: 11. d) Amend Policy PW018 Hiring of Private Equipment

MOTION 24-06-468 MOVED by Councillor Driedger

That Policy PW018 Hiring of Private Equipment be amended as presented.

CARRIED

FINANCE: 11. e) Councillor Expense Claims

MOTION 24-06-469 MOVED by Councillor Driedger

That the Councillor Expense Claims for May 2024 be received for information.

CARRIED

FINANCE: 11. f) Members at Large Expense Claims

MOTION 24-06-470 MOVED by Councillor Peters

That the Member at Large Expense Claims for May 2024 be received for information.

CARRIED

PROJECTS & INFRASTRUCTURE: 12. a) None

OPERATIONS: 13. a) New Policy PW044 Road Maintenance, Repair and Snow Clearing and Removal

MOTION 26-06-471 MOVED by Councillor Cardinal

That Policy PW004 Winter Road Maintenance Policy be rescinded.

CARRIED

MOTION 26-06-472 **MOVED** by Councillor Braun

That Policy PW005 Road Maintenance be rescinded.

CARRIED

MOTION 26-06-473 **MOVED** by Councillor Wardley

That Policy PW020 Road Repair and Rehabilitation Prioritization Criteria be rescinded.

CARRIED

MOTION 26-06-474 **MOVED** by Councillor Smith

That Policy PW044 Road Maintenance, Repair and Snow Clearing and Removal be approved as presented.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 12:00 p.m., Reeve Knelsen left the meeting at 12:00 p.m., Councillor Cardinal and Councillor Driedger left the meeting at 12:18 p.m. Deputy Reeve Sarapuk reconvened the meeting at 12:31 p.m.

OPERATIONS: **13.b) Budget Amendment - TWP RD 105-5 (Sawmills Road) Rebuild**

MOTION 24-06-475 **MOVED** by Councillor Peters

Requires 2/3

That motion 24-05-377 be rescinded.

CARRIED

MOTION 24-06-476 **MOVED** by Councillor Peters

Requires 2/3

That the 2024 Capital budget be amended to include \$350,000 for TWP RD 105-5 (Sawmills Road) project, with funding coming from the Road Reserve.

CARRIED

UTILITIES: **14. a) Bylaw 1339-24 La Crete East Waterline Off-Site Levy Bylaw**

MOTION 24-06-477 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1339-24 the La Crete East Waterline Off-Site Levy Bylaw.

CARRIED

MOTION 24-06-478 **MOVED** by Councillor Peters

That third reading be given to Bylaw 1339-24 the La Crete East Waterline Off-Site Levy Bylaw.

CARRIED

PLANNING & DEVELOPMENT: **15. a) Bylaw 1341-24 to Repeal Bylaw 1024-16 Road Closure West Side of NW 11-106-12-W5M for an Access Request**

MOTION 24-06-479 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1341-24 to repeal Bylaw 1024-16 Road Closure West Side of NW 11-106-12-W5M for Access Request, subject to Public Hearing.

CARRIED

PLANNING & DEVELOPMENT: **15. b) Land Use Bylaw Amendment to Rezone Part of NW 12-105-15-W5M from Agriculture "A" to Rural Country Residential 3 "RCR3"**

MOTION 24-06-480 **MOVED** by Councillor Peters

That first reading be given to Bylaw 1342-24 being a Land Use Bylaw Amendment to Rezone Part of NW 12-105-15-W5M from Agriculture "A" to Rural Country Residential 3 "RCR3", subject to public hearing input.

CARRIED

ADMINISTRATION: **16. a) None**

COMMITTEE OF THE WHOLE ITEMS: **17. a) None**

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports

MOTION 24-06-481

MOVED by Councillor Smith

That the Council Committee Reports (verbal) be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Municipal Planning Commission Meeting Minutes

MOTION 24-06-482

MOVED by Councillor Braun

That the approved Municipal Planning Commission meeting minutes of April 25, 2024, May 8, 2024, May 23, 2024 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 24-06-483

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

PUBLIC HEARINGS:

6. a) Bylaw 1340-24 Partial Road Closure of a portion of the road located within 106 Street and 99 Avenue

Deputy Reeve Sarapuk called the public hearing for Bylaw 1340-24 to order at 1:00 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 1340-24 was properly advertised. Caitlin Smith, Director of Planning & Development answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Bylaw 1340-24 Partial Road Closure of a portion of the road located within 106 Street and 99 Avenue.

Caitlin Smith, Director of Planning & Development presented the following:

Administration has received a request to close a portion of the road (bulb) to give the developer more room for development. This will require a partial road closure bylaw and ministerial approval as this is considered a roadway. The developer will be required to send a survey plan for the road closure portion. Once the partial road closure bylaw is approved (3-18 months), the municipality will have to transfer the land.

The portion of road to be closed is approximately 265 Square Meters.

It is at Council's discretion to determine value of the land or to donate to the Heimstaed that portion. Administration has no concerns but recommends that the survey, bylaw, and land transfer costs be covered by the developer.

On May 22, 2024 proposed bylaw 1340-24 was presented to Council where the following motion was made:

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Bylaw 1340-24 Partial Road Closure. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 1340-24. There were no submissions.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1340-24. There was no one present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 1340-24 at 1:01 p.m.

MOTION 24-06-484 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1340-24 being a Partial Road Closure Bylaw to close a portion of the road located within 106 Street and 99 Avenue within the Hamlet of La Crete.

CARRIED

DELEGATIONS: **7. a) Municipal Census Update – Diane Chaisson, Census Coordinator**

MOTION 24-06-485 **MOVED** by Councillor Peters

That the 2024 Mackenzie County Municipal Census update be TABLED to a future council meeting.

CARRIED

NOTICE OF MOTION: **20. a) Notice of Motion**

None.

NEXT MEETING DATES: **21. a) Next Meeting Dates**

Committee of the Whole Meeting
June 25, 2024
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
June 26, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **22. a) Adjournment**

MOTION 24-06-486 **MOVED** by Councillor Smith

That the Council meeting be adjourned at 1:03 p.m.

CARRIED

These minutes will be presented for approval at the June 26, 2024 Regular Council Meeting.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Budget Amendment - Alberta Agriculture and Irrigation - Rural Economic Development Branch – Small Community Opportunity Program grant - Irrigation Initiative

BACKGROUND / PROPOSAL:

Administration applied for grant funding under the Rural Economic Development for an Irrigation Initiative, and was successful in receiving 90% grant funding in the amount of \$87,132.60. (letter attached)

There is currently a \$30,000 One Time project for Irrigation District Feasibility Study with funding coming from the General Operating Reserve which will be utilized for the 10% funding required by the County, and some additional expenses that may not be grant eligible.

The funding update was brought to the May 3, 2024 Agricultural Service Board meeting and received for information, however a budget was not brought forward to Council to record the grant funding approval. The grant funding announcement has now been released, and administration is requesting a motion to reflect a budget amendment, with funding from Alberta Agriculture and Irrigation Rural Economic Development Branch – Small Community Opportunity program.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

\$87,132.60 – Alberta Agriculture and Irrigation Rural Economic Development Branch

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2024 One Time Budget be amended by \$87,133 for the Irrigation District Feasibility Study project, with funding coming from Alberta Agriculture and Irrigation Rural Economic Development – Small Community Opportunity Program grant.

Author: J. Batt Reviewed by: _____ CAO: D. Derksen



ALBERTA
AGRICULTURE AND IRRIGATION

*Office of the Minister
MLA, Highwood*

MAR 28 2024

Landon Driedger
Agricultural Fieldman
Mackenzie County
Box 640
Fort Vermillion, AB T0H 1N0
ldriedger@mackenziecounty.com

Dear Landon Driedger:

I am pleased to confirm that I have approved grant funding of \$87,132.60 to Mackenzie County. This funding will support the Mackenzie County Irrigation Initiative.

The funding will be provided in accordance with the Ministerial Grants Regulation following execution of a funding agreement between Mackenzie County and Alberta Agriculture and Irrigation.

For further details on arranging the funding agreement, please contact Scott Long, Executive Director, Rural Economic Development Branch, at 780-427-6483 or scott.long@gov.ab.ca.

Best wishes for the successful completion of this project.

Sincerely,

A handwritten signature in blue ink, appearing to read "RJ Sigurdson".

Honourable RJ Sigurdson
Minister, Agriculture and Irrigation

cc: Scott Long, Executive Director, Rural Economic Development
scott.long@gov.ab.ca



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January – May 2024

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy, which the January – May, 2024 reports are attached for review.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – May 2024);

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to May 2024 be received for information.

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

Mackenzie County
Summary of All Units January - May 2024

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
100-Municipal Taxes	\$28,655,317	\$28,979,726	(\$324,409)
101-Lodge Requisition	\$486,502	\$492,975	(\$6,473)
102-School Requisition	\$6,728,698	\$6,753,966	(\$25,268)
103-Designated Ind. Property	\$74,951	\$76,589	(\$1,638)
124-Frontage	\$38,713	\$39,118	(\$405)
261-Ice Bridge	\$135,000	\$145,000	(\$10,000)
420-Sales of goods and services	\$1,083,116	\$457,822	\$625,294
421-Sale of water - metered	\$4,078,995	\$1,567,746	\$2,511,249
422-Sale of water - bulk	\$1,014,844	\$447,792	\$567,052
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$250,000	\$66,472	\$183,528
511-Penalties of AR and utilities	\$32,000	\$11,991	\$20,009
520-Licenses and permits	\$54,000	\$42,044	\$11,956
521-Offsite levy	\$20,000		\$20,000
522-Municipal reserve revenue	\$50,000	\$21,638	\$28,362
526-Safety code permits	\$350,000	\$124,022	\$225,978
525-Subdivision fees	\$125,000	\$52,428	\$72,572
530-Fines	\$15,000	\$1,907	\$13,093
531-Safety code fees	\$12,000	\$4,858	\$7,142
550-Interest revenue	\$1,350,000	\$228,915	\$1,121,085
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$201,660	\$108,714	\$92,946
597-Other revenue	\$25,000	\$19,750	\$5,250
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
840-Provincial grants	\$1,183,444	\$156,061	\$1,027,383
909-Other Sources -Grants	\$469,568	\$3,760	\$465,808
930-Contribution from Operating Reserves	\$1,657,002		\$1,657,002
940-Contribution from Capital Reserves	\$921,245		\$921,245
TOTAL REVENUE	\$49,107,555	\$39,925,781	\$9,181,774
Excluding Requisitions	\$41,817,404	\$32,602,252	\$9,215,152

Mackenzie County
Summary of All Units January - May 2024

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING EXPENSES			
110-Wages and salaries	\$7,632,984	\$2,574,781	\$5,058,203
132-Benefits	\$1,660,483	\$668,315	\$992,168
136-WCB contributions	\$87,632	\$19,218	\$68,414
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$43,200	\$16,549	\$26,651
151-Honoraria	\$728,415	\$197,056	\$531,359
211-Travel and subsistence	\$417,546	\$104,297	\$313,249
212-Promotional expense	\$72,000	\$6,927	\$65,073
214-Memberships & conference fees	\$164,433	\$79,320	\$85,113
215-Freight	\$122,450	\$31,243	\$91,207
216-Postage	\$52,000	\$18,858	\$33,142
217-Telephone	\$104,858	\$36,193	\$68,665
221-Advertising	\$99,775	\$11,094	\$88,681
223-Subscriptions and publications	\$13,020	\$7,435	\$5,585
231-Audit fee	\$120,000	\$105,500	\$14,500
232-Legal fee	\$285,000	\$178,113	\$106,887
233-Engineering consulting	\$227,000	\$23,045	\$203,955
235-Professional fee	\$239,700	\$177,212	\$62,488
236-Police Funding Model	\$851,567	\$177,723	\$673,844
239-Training and education	\$90,445	\$20,620	\$69,825
242-Computer programming	\$241,023	\$21,100	\$219,923
243-Waste Management	\$462,864	\$138,846	\$324,018
251-Repair & maintenance - bridges	\$159,500	\$12,863	\$146,637
252-Repair & maintenance - buildings	\$176,140	\$37,933	\$138,207
253-Repair & maintenance - equipment	\$429,370	\$132,949	\$296,421
255-Repair & maintenance - vehicles	\$117,300	\$24,917	\$92,383
258-Contracted Services	\$723,213	\$264,665	\$458,548
259-Repair & maintenance - structural	\$1,869,100	\$177,177	\$1,691,923
260-Roadside Mowing & Spraying	\$468,444		\$468,444
261-Ice bridge construction	\$127,000	\$129,204	(\$2,204)
262-Rental - building and land	\$70,400	\$32,550	\$37,850
263-Rental - vehicle and equipment	\$50,288	\$38,249	\$12,039
266-Communications	\$169,937	\$57,888	\$112,049
271-Licenses and permits	\$25,200	\$4,541	\$20,659
274-Insurance	\$641,892	\$490,005	\$151,887
342-Assessor fees	\$237,000	\$52,052	\$184,948
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$1,257,234	\$545,379	\$711,855
515-Lab Testing	\$55,500	\$13,379	\$42,121
521-Fuel and oil	\$1,125,687	\$378,844	\$746,843
531-Chemicals and salt	\$445,300	\$205,422	\$239,878
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$193,000	\$28,301	\$164,699
533-Grader blades	\$150,000	\$9,324	\$140,676
534-Gravel (apply; supply and apply)	\$2,548,000	\$22,986	\$2,525,014
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)		(\$612,489)
543-Natural gas	\$182,564	\$66,308	\$116,256
544-Electrical power	\$797,533	\$271,051	\$526,482
550-Carbon Tax	\$240,000	\$111,304	\$128,696
710-Grants to local governments	\$2,250,000	\$1,625,000	\$625,000
735-Grants to other organizations	\$2,505,221	\$1,294,794	\$1,210,427
747-School requisition	\$6,728,698	\$1,593,793	\$5,134,905
750-Lodge requisition	\$486,502		\$486,502
760-Designated Ind. Property	\$74,951		\$74,951
763/764-Contributed to Reserve	\$5,347,805		\$5,347,805
810-Interest and service charges	\$22,360	\$12,847	\$9,513
831-Interest - long term debt	\$368,759	\$17,200	\$351,559
832-Principle - Long term debt	\$1,318,015	\$337,935	\$980,080
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,855,000	\$93,952	\$1,761,048
Non-TCA projects	\$2,298,736	\$274,015	\$2,019,761
DRP Expenses		\$4,960	(\$4,960)
TOTAL EXPENSES	\$49,107,555	\$13,055,136	\$36,052,419
Excluding Requisitions	\$41,817,404	\$11,461,343	\$30,356,061
995-Amortization of TCA	\$10,155,386		\$10,155,386

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
OPERATING EXPENSES			
132-Benefits	\$100,359	\$36,106	\$64,253
136-WCB contributions	\$6,041	\$1,457	\$4,584
151-Honoraria	\$625,915	\$188,684	\$437,231
211-Travel and subsistence	\$281,473	\$76,127	\$205,346
214-Memberships & conference fees	\$84,400	\$42,792	\$41,608
216-Postage		\$0	\$0
217-Telephone	\$7,700	\$2,705	\$4,995
221-Advertising	\$1,000	\$0	\$1,000
235-Professional fee	\$8,000	\$0	\$8,000
239-Training and education	\$2,800	\$690	\$2,110
266-Communications	\$15,615	\$5,992	\$9,623
274-Insurance	\$2,194	\$1,828	\$366
290-Election cost	\$3,000	\$0	\$3,000
511-Goods and supplies	\$9,700	\$3,951	\$5,749
DRP Expenses			
TOTAL EXPENSES	<u>\$1,148,197</u>	<u>\$360,331</u>	<u>\$787,866</u>
Excluding Requisitions	\$1,148,197	\$360,331	\$787,866
TOTAL EXPENSES	<u>\$1,148,197</u>	<u>\$360,331</u>	<u>\$787,866</u>
EXCESS (DEFICIENCY)	<u>(\$1,148,197)</u>	<u>(\$360,331)</u>	<u>(\$787,866)</u>

Mackenzie County
 January - May 2024
 12-Administration

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$39,500	\$17,278	\$22,222
510-Penalties on taxes	\$250,000	\$66,472	\$183,528
511-Penalties of AR and utilities	\$20,000	\$3,786	\$16,214
550-Interest revenue	\$1,350,000	\$228,915	\$1,121,085
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$68,400	\$24,362	\$44,038
597-Other revenue	\$25,000	\$17,658	\$7,342
598-Community aggregate levy	\$85,000	\$0	\$85,000
630-Sale of non-TCA equipment	\$500	\$0	\$500
840-Provincial grants	\$409,000	\$0	\$409,000
890-Gain (Loss) Penny Rounding		(\$5)	\$5
909-Other Sources -Grants	\$451,538	\$0	\$451,538
930-Contribution from Operating Reserves	\$729,966	\$0	\$729,966
940-Contribution from Capital Reserves		\$0	\$0
TOTAL REVENUE	\$3,428,904	\$480,957	\$2,947,947
Excluding Requisitions	\$3,428,904	\$480,957	\$2,947,947
OPERATING EXPENSES			
110-Wages and salaries	\$1,817,931	\$626,656	\$1,191,275
132-Benefits	\$383,683	\$152,461	\$231,223
136-WCB contributions	\$18,017	\$4,230	\$13,787
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$14,400	\$6,000	\$8,400
211-Travel and subsistence	\$39,968	\$8,963	\$31,005
212-Promotional expense	\$25,000	(\$40)	\$25,040
214-Memberships & conference fees	\$28,118	\$11,852	\$16,266
215-Freight	\$9,000	\$2,066	\$6,934
216-Postage	\$24,500	\$18,858	\$5,642
217-Telephone	\$44,050	\$16,430	\$27,620
221-Advertising	\$68,000	\$2,153	\$65,847
223-Subscriptions and publications	\$6,020	\$4,341	\$1,679
231-Audit fee	\$120,000	\$105,500	\$14,500
232-Legal fee	\$275,000	\$174,221	\$100,779
233-Engineering consulting		\$0	\$0
235-Professional fee	\$65,000	\$54,746	\$10,254
239-Training and education	\$10,065	\$3,513	\$6,553
242-Computer programming	\$137,363	\$1,482	\$135,881
243-Waste Management	\$8,800	\$3,804	\$4,996
252-Repair & maintenance - buildings	\$61,700	\$11,354	\$50,346
253-Repair & maintenance - equipment	\$12,120	\$1,919	\$10,201
255-Repair & maintenance - vehicles	\$6,000	\$2,145	\$3,855
258-Contracted Services		\$0	\$0
259-Repair & maintenance - structural		\$0	\$0
262-Rental - building and land			\$0
263-Rental - vehicle and equipment	\$9,388	\$4,007	\$5,381
266-Communications	\$51,880	\$10,618	\$41,262
271-Licenses and permits	\$100	\$0	\$100
274-Insurance	\$107,899	\$81,859	\$26,040
342-Assessor fees	\$237,000	\$52,052	\$184,948
511-Goods and supplies	\$103,250	\$35,561	\$67,689
521-Fuel and oil	\$33,948	\$10,864	\$23,084
994-Change in Inventory		\$0	\$0
543-Natural gas	\$28,207	\$13,043	\$15,164
544-Electrical power	\$98,059	\$35,892	\$62,167
710-Grants to local governments	\$2,250,000	\$1,625,000	\$625,000
763/764-Contributed to Reserve	\$135,000	\$0	\$135,000

Mackenzie County
 January - May 2024
 12-Administration

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
810-Interest and service charges	\$21,000	\$12,388	\$8,612
831-Interest - long term debt	\$66,608	\$14,051	\$52,557
832-Principle - Long term debt	\$103,309	\$50,995	\$52,314
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,850,000	\$93,952	\$1,756,048
Non-TCA projects	\$1,390,504	\$138,356	\$1,242,229
DRP Expenses		\$4,960	(\$4,960)
TOTAL EXPENSES	\$9,675,887	\$3,396,253	\$6,269,715
Excluding Requisitions	\$9,675,887	\$3,396,253	\$6,279,635
995-Amortization of TCA	\$321,824	\$0	\$321,824

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$156,000	\$99,036	\$56,964
840-Provincial grants		\$0	\$0
909-Other Sources -Grants	\$13,030		\$13,030
930-Contribution from Operating Reserves	\$23,000		\$23,000
TOTAL REVENUE	\$192,030	\$99,036	\$92,994
Excluding Requisitions	\$192,030	\$99,036	\$92,994
OPERATING EXPENSES			
110-Wages and salaries	\$46,694	\$13,383	\$33,311
132-Benefits	\$8,327	\$3,995	\$4,332
136-WCB contributions	\$523	\$109	\$414
151-Honoraria	\$102,500	\$8,372	\$94,128
211-Travel and subsistence	\$11,800	\$4,526	\$7,274
212-Promotional expense	\$3,000		\$3,000
214-Memberships & conference fees	\$3,630	\$0	\$3,630
215-Freight	\$3,000	\$50	\$2,950
217-Telephone	\$11,240	\$4,817	\$6,423
221-Advertising	\$2,000		\$2,000
239-Training and education	\$36,180	\$0	\$36,180
252-Repair & maintenance - buildings	\$11,500	\$2,748	\$8,752
253-Repair & maintenance - equipment	\$42,000	\$1,871	\$40,129
255-Repair & maintenance - vehicles	\$12,000	\$885	\$11,115
258-Contracted Services	\$8,500	\$0	\$8,500
259-Repair & maintenance - structural	\$1,500	\$0	\$1,500
263-Rental - vehicle and equipment	\$27,000	\$33,647	(\$6,647)
266-Communications	\$76,512	\$37,126	\$39,386
271-Licenses and permits	\$4,000	\$0	\$4,000
272-Damage claims			\$0
274-Insurance	\$48,388	\$39,657	\$8,731
511-Goods and supplies	\$129,484	\$19,333	\$110,151
521-Fuel and oil	\$30,932	\$4,139	\$26,793
543-Natural gas	\$19,664	\$6,788	\$12,876
544-Electrical power	\$18,773	\$6,984	\$11,789
763/764-Contributed to Reserve	\$100,000	\$0	\$100,000
Non-TCA projects	\$23,000	\$0	\$23,000
DRP Expenses			
TOTAL EXPENSES	\$782,147	\$188,428	\$593,719
Excluding Requisitions	\$782,147	\$188,428	\$593,719
995-Amortization of TCA	\$212,639	\$0	\$212,639

Mackenzie County
 January - May 2024
 25-Ambulance/Municipal Emergency

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
560-Rental and lease revenue	\$40,500	\$20,250	\$20,250
TOTAL REVENUE	<u>\$40,500</u>	<u>\$20,250</u>	<u>\$20,250</u>
Excluding Requisitions	\$40,500	\$20,250	\$20,250
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$7,000	\$295	\$6,705
274-Insurance	\$3,000	\$2,879	\$121
DRP Expenses			
TOTAL EXPENSES	<u>\$10,000</u>	<u>\$3,174</u>	<u>\$6,826</u>
Excluding Requisitions	\$10,000	\$3,174	\$6,826
995-Amortization of TCA	<u>\$12,328</u>	<u>\$0</u>	<u>\$12,328</u>

Mackenzie County
 January - May 2024
 26-Enforcement Services

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
520-Licenses and permits		\$0	\$0
530-Fines	\$15,000	\$1,907	\$13,093
560-Rental and lease revenue	\$13,827	\$16,918	(\$3,091)
TOTAL REVENUE	<u>\$28,827</u>	<u>\$18,825</u>	<u>\$10,002</u>
Excluding Requisitions	\$28,827	\$18,825	\$10,002
OPERATING EXPENSES			
110-Wages and salaries	\$15,565	\$4,461	\$11,104
132-Benefits	\$2,776	\$1,241	\$1,535
136-WCB contributions	\$174	\$36	\$138
211-Travel and subsistence	\$2,000	\$902	\$1,098
214-Memberships & conference fees			\$0
215-Freight			\$0
217-Telephone		\$40	(\$40)
221-Advertising	\$2,000		\$2,000
223-Subscriptions and publications	\$3,500	\$2,894	\$606
235-Professional fee	\$2,000	\$320	\$1,680
236-Police Funding Model	\$851,567	\$177,723	\$673,844
239-Training and education	\$8,000	\$2,880	\$5,120
252-Repair & maintenance - buildings	\$12,050	\$0	\$12,050
258-Contracted Services	\$10,000	\$8,902	\$1,098
266-Communications	\$500	\$0	\$500
274-Insurance	\$6,625	\$4,624	\$2,001
511-Goods and supplies	\$1,000	\$644	\$356
521-Fuel and oil	\$2,416	\$0	\$2,416
DRP Expenses			
TOTAL EXPENSES	<u>\$920,173</u>	<u>\$204,666</u>	<u>\$715,507</u>
Excluding Requisitions	\$920,173	\$204,666	\$715,507
995-Amortization of TCA	<u>\$6,404</u>	<u>\$0</u>	<u>\$6,404</u>

Mackenzie County
January - May 2024
32-Transportation

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage	\$30,872	\$20,824	\$10,048
261-Ice Bridge	\$135,000	\$145,000	(\$10,000)
420-Sales of goods and services	\$257,036	\$103,878	\$153,158
520-Licenses and permits	\$4,000	\$2,136	\$1,864
560-Rental and lease revenue		\$0	\$0
570-Insurance proceeds		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
840-Provincial grants	\$242,524	\$0	\$242,524
930-Contribution from Operating Reserves	\$370,000	\$0	\$370,000
940-Contribution from Capital Reserves	\$850,000		\$850,000
TOTAL REVENUE	\$1,889,432	\$271,837	\$1,617,595
Excluding Requisitions	\$1,889,432	\$271,837	\$1,617,595
OPERATING EXPENSES			
110-Wages and salaries	\$3,224,345	\$1,098,615	\$2,125,730
132-Benefits	\$665,050	\$262,340	\$402,710
136-WCB contributions	\$35,098	\$7,503	\$27,595
150-Isolation cost	\$14,400	\$4,456	\$9,944
211-Travel and subsistence	\$23,430	\$2,630	\$20,800
214-Memberships & conference fees	\$11,250	\$161	\$11,089
215-Freight	\$18,500	\$3,307	\$15,193
217-Telephone	\$19,908	\$5,181	\$14,727
221-Advertising	\$4,000		\$4,000
223-Subscriptions and publications	\$3,200	\$0	\$3,200
232-Legal fee		\$0	\$0
233-Engineering consulting	\$90,000	\$10,629	\$79,371
235-Professional fee	\$10,000	\$0	\$10,000
239-Training and education	\$12,750	\$12,076	\$674
251-Repair & maintenance - bridges	\$159,500	\$12,863	\$146,637
252-Repair & maintenance - buildings	\$28,190	\$12,623	\$15,567
253-Repair & maintenance - equipment	\$206,000	\$73,351	\$132,649
255-Repair & maintenance - vehicles	\$60,000	\$14,057	\$45,943
258-Contracted Services	\$189,861	\$47,965	\$141,896
259-Repair & maintenance - structural	\$1,201,050	\$102,301	\$1,098,749
261-Ice bridge construction	\$127,000	\$129,204	(\$2,204)
262-Rental - building and land	\$7,200	\$16,950	(\$9,750)
263-Rental - vehicle and equipment		\$0	\$0
266-Communications	\$15,500	\$3,399	\$12,101
271-Licenses and permits	\$3,225	\$26	\$3,199
272-Damage claims			\$0
274-Insurance	\$194,220	\$145,326	\$48,894
511-Goods and supplies	\$557,600	\$317,482	\$240,118
521-Fuel and oil	\$936,322	\$97,451	\$838,871
531-Chemicals and salt	\$145,000	\$67,887	\$77,113
530-Oil Dust Control	\$100,000	\$0	\$100,000
532-Calcium Dust Control	\$193,000	\$28,301	\$164,699
533-Grader blades	\$150,000	\$9,324	\$140,676
534-Gravel (apply; supply and apply)	\$2,548,000	\$22,986	\$2,525,014
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)	\$0	(\$612,489)
543-Natural gas	\$18,369	\$6,569	\$11,800
544-Electrical power	\$327,851	\$104,202	\$223,649
550-Carbon Tax	\$240,000	\$111,304	\$128,696
763/764-Contributed to Reserve	\$2,658,456	\$0	\$2,658,456
831-Interest - long term debt	\$289,504	(\$1,066)	\$290,570

Mackenzie County
 January - May 2024
 32-Transportation

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
832-Principle - Long term debt	\$970,253	\$173,632	\$796,621
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	\$15,215,543	\$2,982,939	\$12,232,604
Excluding Requisitions	\$15,215,543	\$2,982,939	\$12,232,604
995-Amortization of TCA	\$6,401,883	\$0	\$6,401,883

Mackenzie County
January - May 2024
33-Airport

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$32,500	\$10,351	\$22,149
560-Rental and lease revenue	\$44,630	\$17,227	\$27,404
597-Other revenue		\$0	\$0
930-Contribution from Operating Reserves	\$11,799	\$0	\$11,799
TOTAL REVENUE	<u>\$88,929</u>	<u>\$27,577</u>	<u>\$61,352</u>
Excluding Requisitions	\$88,929	\$27,577	\$61,352
OPERATING EXPENSES			
110-Wages and salaries	\$36,201		\$36,201
132-Benefits	\$7,119		\$7,119
136-WCB contributions	\$405	\$84	\$321
211-Travel and subsistence	\$1,300	\$884	\$416
214-Memberships & conference fees	\$3,000	\$3,682	(\$682)
215-Freight	\$500	\$0	\$500
223-Subscriptions and publications	\$300	\$200	\$100
233-Engineering consulting		\$0	\$0
235-Professional fee	\$38,000	\$17,624	\$20,376
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$5,000	\$620	\$4,380
253-Repair & maintenance - equipment	\$30,000	\$1,063	\$28,937
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$25,200	\$0	\$25,200
262-Rental - building and land	\$60,000	\$15,000	\$45,000
266-Communications	\$2,720	\$304	\$2,416
271-Licenses and permits	\$725	\$0	\$725
274-Insurance	\$7,316	\$5,473	\$1,843
511-Goods and supplies	\$1,000	\$504	\$496
521-Fuel and oil	\$1,125	\$0	\$1,125
531-Chemicals and salt	\$34,000	\$8,149	\$25,851
534-Gravel (apply; supply and apply)		\$0	\$0
994-Change in Inventory		\$0	\$0
543-Natural gas	\$15,818	\$3,909	\$11,909
544-Electrical power	\$35,934	\$13,150	\$22,784
Non-TCA projects	\$11,799	\$4,573	\$7,226
DRP Expenses			
TOTAL EXPENSES	<u>\$323,962</u>	<u>\$75,219</u>	<u>\$248,743</u>
Excluding Requisitions	\$323,962	\$75,219	\$248,743
995-Amortization of TCA	<u>\$204,016</u>	<u>\$0</u>	<u>\$204,016</u>

Mackenzie County
January - May 2024
41-Water Services

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage	\$2,540	\$5,926	(\$3,386)
420-Sales of goods and services	\$69,000	\$23,874	\$45,126
421-Sale of water - metered	\$2,875,382	\$1,102,318	\$1,773,064
422-Sale of water - bulk	\$1,006,744	\$443,751	\$562,993
511-Penalties of AR and utilities	\$12,000	\$8,206	\$3,794
521-Offsite levy	\$20,000	\$0	\$20,000
597-Other revenue		\$2,092	(\$2,092)
930-Contribution from Operating Reserves	\$147,936	\$0	\$147,936
940-Contribution from Capital Reserves	\$51,245	\$0	\$51,245
TOTAL REVENUE	\$4,184,847	\$1,586,167	\$2,598,680
Excluding Requisitions	\$4,184,847	\$1,586,167	\$2,598,680
OPERATING EXPENSES			
110-Wages and salaries	\$699,154	\$217,768	\$481,386
132-Benefits	\$128,728	\$51,540	\$77,188
136-WCB contributions	\$7,927	\$1,627	\$6,300
150-Isolation cost	\$8,640	\$3,655	\$4,985
211-Travel and subsistence	\$39,600	\$7,183	\$32,417
214-Memberships & conference fees	\$3,020	\$866	\$2,154
215-Freight	\$84,100	\$25,600	\$58,500
216-Postage	\$21,500	\$0	\$21,500
217-Telephone	\$18,000	\$5,107	\$12,893
221-Advertising	\$500		\$500
233-Engineering consulting	\$51,000	\$3,247	\$47,753
239-Training and education	\$10,000	\$1,127	\$8,873
242-Computer programming	\$20,320	\$12,469	\$7,851
252-Repair & maintenance - buildings	\$25,050	\$9,377	\$15,673
253-Repair & maintenance - equipment	\$88,900	\$53,103	\$35,797
255-Repair & maintenance - vehicles	\$14,000	\$6,297	\$7,703
258-Contracted Services	\$29,400	\$4,460	\$24,940
259-Repair & maintenance - structural	\$89,100	\$33,062	\$56,038
262-Rental - building and land	\$3,200	\$600	\$2,600
263-Rental - vehicle and equipment	\$1,500	\$145	\$1,355
266-Communications	\$3,150	\$75	\$3,075
271-Licenses and permits	\$950	\$65	\$885
272-Damage claims			\$0
274-Insurance	\$124,943	\$111,992	\$12,951
511-Goods and supplies	\$328,400	\$156,173	\$172,227
515-Lab Testing	\$50,000	\$13,379	\$36,621
521-Fuel and oil	\$71,224	\$10,754	\$60,470
531-Chemicals and salt	\$140,300	\$54,419	\$85,881
994-Change in Inventory		\$0	\$0
543-Natural gas	\$94,582	\$32,713	\$61,869
544-Electrical power	\$266,418	\$95,508	\$170,910
763/764-Contributed to Reserve	\$1,330,227	\$0	\$1,330,227
831-Interest - long term debt	\$6,860	\$3,969	\$2,891
832-Principle - Long term debt	\$219,973	\$107,256	\$112,717
921-Bad Debt/922-Tax Cancellation/Writeoff	\$5,000		\$5,000
Non-TCA projects	\$199,181	\$63,470	\$135,711
DRP Expenses			
TOTAL EXPENSES	\$4,184,847	\$1,087,005	\$3,097,842
Excluding Requisitions	\$4,184,847	\$1,087,005	\$3,097,842
995-Amortization of TCA	\$1,446,068	\$0	\$1,446,068

Mackenzie County
 January - May 2024
 42-Sewer Services

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage	\$5,301	\$12,369	(\$7,068)
421-Sale of water - metered	\$1,203,613	\$465,428	\$738,185
422-Sale of water - bulk	\$8,100	\$4,041	\$4,059
840-Provincial grants		\$0	\$0
TOTAL REVENUE	<u>\$1,217,014</u>	<u>\$481,838</u>	<u>\$735,176</u>
Excluding Requisitions	\$1,217,014	\$481,838	\$735,176
OPERATING EXPENSES			
110-Wages and salaries	\$408,638	\$133,264	\$275,374
132-Benefits	\$81,174	\$34,144	\$47,030
136-WCB contributions	\$4,641	\$951	\$3,690
150-Isolation cost	\$5,760	\$2,437	\$3,323
215-Freight	\$4,250	\$0	\$4,250
232-Legal fee			\$0
233-Engineering consulting	\$6,000		\$6,000
252-Repair & maintenance - buildings	\$1,750	\$0	\$1,750
253-Repair & maintenance - equipment	\$13,600	\$183	\$13,417
259-Repair & maintenance - structural	\$159,350	\$2,700	\$156,650
263-Rental - vehicle and equipment	\$3,000	\$0	\$3,000
274-Insurance	\$12,904	\$9,060	\$3,844
511-Goods and supplies	\$10,500	\$0	\$10,500
515-Lab Testing	\$5,500	\$0	\$5,500
531-Chemicals and salt	\$36,000	\$0	\$36,000
543-Natural gas	\$5,164	\$3,026	\$2,138
544-Electrical power	\$34,394	\$8,276	\$26,118
763/764-Contributed to Reserve	\$394,122	\$0	\$394,122
831-Interest - long term debt	\$5,787	\$246	\$5,541
832-Principle - Long term debt	\$24,480	\$6,051	\$18,429
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	<u>\$1,217,014</u>	<u>\$200,338</u>	<u>\$1,016,676</u>
Excluding Requisitions	\$1,217,014	\$200,338	\$1,016,676
995-Amortization of TCA	<u>\$698,464</u>	<u>\$0</u>	<u>\$698,464</u>

Mackenzie County
January - May
43-Solid Waste Disposal

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$439,520	\$180,584	\$258,936
909-Other Sources -Grants		\$0	\$0
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$439,520	\$180,584	\$258,936
Excluding Requisitions	\$439,520	\$180,584	\$258,936
OPERATING EXPENSES			
110-Wages and salaries	\$60,064	\$12,341	\$47,723
132-Benefits	\$11,271	\$3,722	\$7,549
136-WCB contributions	\$673	\$140	\$533
214-Memberships & conference fees		\$0	\$0
221-Advertising	\$2,000		\$2,000
243-Waste Management	\$454,064	\$135,042	\$319,022
252-Repair & maintenance - buildings	\$5,400	\$917	\$4,483
253-Repair & maintenance - equipment	\$12,750	\$262	\$12,488
258-Contracted Services	\$137,752	\$46,662	\$91,090
259-Repair & maintenance - structural	\$27,100	\$0	\$27,100
271-Licenses and permits	\$200	\$0	\$200
274-Insurance	\$5,663	\$3,693	\$1,970
511-Goods and supplies	\$2,100	\$78	\$2,022
521-Fuel and oil	\$13,985	\$0	\$13,985
544-Electrical power	\$13,919	\$6,478	\$7,441
810-Interest and service charges	\$1,360	\$459	\$901
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	\$748,301	\$209,793	\$538,508
Excluding Requisitions	\$748,301	\$209,793	\$538,508
995-Amortization of TCA	\$16,359	\$0	\$16,359

Mackenzie County
January - May 2024
51-Family Community Services

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
840-Provincial grants	\$312,123	\$156,061	\$156,062
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$312,123	\$156,061	\$156,062
Excluding Requisitions	\$312,123	\$156,061	\$156,062
OPERATING EXPENSES			
255-Repair & maintenance - vehicles		\$0	\$0
274-Insurance	\$48	\$357	(\$309)
511-Goods and supplies		\$0	\$0
735-Grants to other organizations	\$845,504	\$531,307	\$314,197
763/764-Contributed to Reserve	\$20,000	\$0	\$20,000
DRP Expenses			
TOTAL EXPENSES	\$865,552	\$531,664	\$333,888
Excluding Requisitions	\$865,552	\$531,664	\$333,888

Mackenzie County
January - May 2024
61-Planning Development

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$23,000	\$19,297	\$3,703
424-Sale of land	\$10,000		\$10,000
520-Licenses and permits	\$50,000	\$39,909	\$10,091
522-Municipal reserve revenue	\$50,000	\$21,638	\$28,362
526-Safety code permits	\$350,000	\$124,022	\$225,978
525-Subdivision fees	\$125,000	\$52,428	\$72,572
531-Safety code fees	\$12,000	\$4,858	\$7,142
560-Rental and lease revenue		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment			\$0
840-Provincial grants	\$43,550	\$0	\$43,550
930-Contribution from Operating Reserves	\$337,787	\$0	\$337,787
TOTAL REVENUE	\$1,001,337	\$262,151	\$739,186
Excluding Requisitions	\$1,001,337	\$262,151	\$739,186
OPERATING EXPENSES			
110-Wages and salaries	\$653,233	\$241,317	\$411,916
132-Benefits	\$149,336	\$68,401	\$80,935
136-WCB contributions	\$7,316	\$1,520	\$5,796
211-Travel and subsistence	\$6,000	\$416	\$5,584
212-Promotional expense			\$0
214-Memberships & conference fees	\$4,500	\$1,619	\$2,881
215-Freight	\$1,500	\$177	\$1,323
216-Postage	\$5,900	\$0	\$5,900
217-Telephone	\$960	\$330	\$630
221-Advertising	\$4,500	\$0	\$4,500
232-Legal fee	\$10,000	\$195	\$9,805
233-Engineering consulting	\$30,000	\$9,169	\$20,831
235-Professional fee	\$25,000	\$30,000	(\$5,000)
239-Training and education	\$5,150	\$0	\$5,150
242-Computer programming	\$74,340	\$7,149	\$67,191
255-Repair & maintenance - vehicles		\$0	\$0
258-Contracted Services	\$210,000	\$143,020	\$66,980
263-Rental - vehicle and equipment	\$5,400	\$450	\$4,950
271-Licenses and permits	\$12,000	\$4,451	\$7,549
272-Damage claims		\$0	\$0
274-Insurance	\$5,395	\$3,286	\$2,109
511-Goods and supplies	\$20,500	\$10,418	\$10,082
521-Fuel and oil	\$9,022	\$953	\$8,069
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects	\$431,337	\$58,941	\$372,396
DRP Expenses			
TOTAL EXPENSES	\$1,721,389	\$581,811	\$1,139,578
Excluding Requisitions	\$1,721,389	\$581,811	\$1,139,578
995-Amortization of TCA	\$18,565	\$0	\$18,565

Mackenzie County
January - May 2024
63-Agriculture

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$9,000	\$3,525	\$5,475
560-Rental and lease revenue	\$34,303	\$29,958	\$4,346
597-Other revenue		\$0	\$0
840-Provincial grants	\$176,247	\$0	\$176,247
909-Other Sources -Grants		\$3,760	(\$3,760)
930-Contribution from Operating Reserves	\$36,514	\$0	\$36,514
TOTAL REVENUE	<u>\$256,064</u>	<u>\$37,243</u>	<u>\$218,822</u>
Excluding Requisitions	\$256,064	\$37,243	\$218,822
OPERATING EXPENSES			
110-Wages and salaries	\$284,482	\$98,421	\$186,061
132-Benefits	\$51,827	\$24,267	\$27,560
136-WCB contributions	\$3,186	\$662	\$2,524
211-Travel and subsistence	\$5,575	\$383	\$5,192
212-Promotional expense	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$1,575	\$770	\$805
216-Postage			\$0
217-Telephone	\$1,020	\$735	\$285
221-Advertising	\$2,500	\$130	\$2,370
233-Engineering consulting	\$20,000		\$20,000
235-Professional fee	\$71,600	\$74,521	(\$2,921)
239-Training and education	\$1,050	\$290	\$760
242-Computer programming	\$9,000	\$0	\$9,000
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$5,000	\$5	\$4,995
255-Repair & maintenance - vehicles	\$8,000	\$97	\$7,903
258-Contracted Services			\$0
259-Repair & maintenance - structural	\$276,500	\$35,892	\$240,608
260-Roadside Mowing & Spraying	\$468,444	\$0	\$468,444
263-Rental - vehicle and equipment	\$4,000	\$0	\$4,000
266-Communications		\$0	\$0
271-Licenses and permits		\$0	\$0
272-Damage claims		\$0	\$0
274-Insurance	\$18,855	\$11,036	\$7,819
511-Goods and supplies	\$59,900	\$24	\$59,876
521-Fuel and oil	\$24,223	\$1,377	\$22,846
531-Chemicals and salt	\$90,000	\$74,967	\$15,033
994-Change in Inventory		\$0	\$0
735-Grants to other organizations	\$145,000	\$60,301	\$84,699
763/764-Contributed to Reserve	\$500,000	\$0	\$500,000
Non-TCA projects	\$36,514	\$1,733	\$34,782
DRP Expenses			
TOTAL EXPENSES	<u>\$2,090,751</u>	<u>\$385,609</u>	<u>\$1,705,142</u>
Excluding Requisitions	\$2,090,751	\$385,609	\$1,705,142
995-Amortization of TCA	<u>\$39,446</u>	<u>\$0</u>	<u>\$39,446</u>

Mackenzie County
 January - May 2024
 64-Projects Infrastructure

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
OPERATING EXPENSES			
110-Wages and salaries	\$272,319	\$85,280	\$187,039
132-Benefits	\$54,427	\$20,562	\$33,865
136-WCB contributions	\$2,350	\$634	\$1,716
211-Travel and subsistence	\$5,000	\$1,871	\$3,129
212-Promotional expense	\$2,000		\$2,000
214-Memberships & conference fees	\$5,720	\$3,203	\$2,518
215-Freight	\$500	\$43	\$457
216-Postage	\$100		\$100
217-Telephone	\$980	\$180	\$800
221-Advertising	\$500		\$500
233-Engineering consulting	\$10,000		\$10,000
235-Professional fee	\$20,000		\$20,000
239-Training and education	\$1,250	\$45	\$1,205
255-Repair & maintenance - vehicles	\$2,000		\$2,000
258-Contracted Services	\$40,000	\$5,557	\$34,443
266-Communications		\$375	(\$375)
274-Insurance		\$471	(\$471)
511-Goods and supplies	\$500		\$500
521-Fuel and oil		\$1,310	(\$1,310)
Non-TCA projects	\$120,000		\$120,000
DRP Expenses			
TOTAL EXPENSES	<u>\$537,646</u>	<u>\$119,530</u>	<u>\$418,116</u>
Excluding Requisitions	\$537,646	\$119,530	\$418,116

Mackenzie County
 January - May 2024
 71-Recreation Department

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
909-Other Sources -Grants	\$5,000		\$5,000
TOTAL REVENUE	<u>\$5,000</u>	<u>\$0</u>	<u>\$5,000</u>
Excluding Requisitions	\$5,000	\$0	\$5,000
OPERATING EXPENSES			
274-Insurance	\$93,835	\$62,068	\$31,767
735-Grants to other organizations	\$1,255,275	\$575,500	\$679,775
763/764-Contributed to Reserve	\$110,000	\$0	\$110,000
Non-TCA projects	\$46,401	\$6,944	\$39,457
DRP Expenses			
TOTAL EXPENSES	<u>\$1,505,511</u>	<u>\$644,511</u>	<u>\$861,000</u>
Excluding Requisitions	\$1,505,511	\$644,511	\$861,000
995-Amortization of TCA	<u>\$655,958</u>	<u>\$0</u>	<u>\$655,958</u>

Mackenzie County
 January - May 2024
 72-Parks Playgrounds

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$57,560	\$0	\$57,560
TOTAL REVENUE	<u>\$57,560</u>	<u>\$0</u>	<u>\$57,560</u>
Excluding Requisitions	\$57,560	\$0	\$57,560
OPERATING EXPENSES			
110-Wages and salaries	\$114,358	\$43,274	\$71,084
132-Benefits	\$16,406	\$9,536	\$6,870
136-WCB contributions	\$1,281	\$266	\$1,015
211-Travel and subsistence	\$1,400	\$411	\$989
214-Memberships & conference fees	\$1,720	\$0	\$1,720
215-Freight	\$1,100	\$0	\$1,100
217-Telephone	\$1,000	\$669	\$331
221-Advertising	\$2,000	\$36	\$1,964
233-Engineering consulting	\$20,000	\$0	\$20,000
235-Professional fee	\$100		\$100
252-Repair & maintenance - buildings	\$8,000	\$0	\$8,000
253-Repair & maintenance - equipment	\$19,000	\$1,193	\$17,807
255-Repair & maintenance - vehicles	\$12,000	\$1,436	\$10,564
258-Contracted Services	\$97,700	\$8,100	\$89,600
259-Repair & maintenance - structural	\$89,300	\$3,222	\$86,078
266-Communications	\$4,060	\$0	\$4,060
271-Licenses and permits	\$4,000	\$0	\$4,000
274-Insurance	\$2,985	\$2,755	\$230
511-Goods and supplies	\$33,300	\$1,211	\$32,089
521-Fuel and oil	\$2,490	\$0	\$2,490
543-Natural gas	\$760	\$262	\$498
544-Electrical power	\$2,185	\$560	\$1,625
763/764-Contributed to Reserve	\$50,000	\$0	\$50,000
Non-TCA projects	\$20,000	\$0	\$20,000
DRP Expenses			
TOTAL EXPENSES	<u>\$505,145</u>	<u>\$72,930</u>	<u>\$432,215</u>
Excluding Requisitions	\$505,145	\$72,930	\$432,215

Mackenzie County
 January - May 2024
 73-Tourism

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
212-Promotional expense	\$40,000	\$6,967	\$33,033
214-Memberships & conference fees	\$17,500	\$14,375	\$3,125
221-Advertising	\$10,775	\$8,775	\$2,000
DRP Expenses			
TOTAL EXPENSES	<u>\$68,275</u>	<u>\$30,117</u>	<u>\$38,158</u>
Excluding Requisitions	\$68,275	\$30,117	\$38,158

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
940-Contribution from Capital Reserves	\$20,000		\$20,000
TOTAL REVENUE	\$20,000	\$0	\$20,000
Excluding Requisitions	\$20,000	\$0	\$20,000
OPERATING EXPENSES			
232-Legal fee		\$3,697	(\$3,697)
252-Repair & maintenance - buildings	\$10,000		\$10,000
274-Insurance	\$7,622	\$3,643	\$3,979
735-Grants to other organizations	\$259,442	\$127,686	\$131,756
Non-TCA projects	\$20,000		\$20,000
DRP Expenses			
TOTAL EXPENSES	\$297,064	\$135,026	\$162,038
Excluding Requisitions	\$297,064	\$135,026	\$162,038

MACKENZIE COUNTY

2024 ONE TIME Projects including those Carried Forward

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Community Services

(12) - Administration Department

FRIAA- Wildfire Mitigation Plan (2024)	80,000	80,000	-	-	80,000
FRIAA - CFP-24-19 (2024)	49,000	49,000	-	-	49,000
Total department 12	129,000	129,000	-	-	129,000

(23) - Fire Department

FV - Extractor Washer (2024)	11,500	11,500	-	-	11,500
LC - Extractor Washer (2024)	11,500	11,500	-	-	11,500
Total department 23	23,000	23,000	-	-	23,000

(43) - Solid Waste Disposal

Total department 43	-	-	-	-	-
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(61) - Planning & Development Department

Outdoor Recreation and Tourism Plan (2023)	114,100	89,600	44,126	19,626	69,974
Total department 61	114,100	89,600	44,126	19,626	69,974

(71) - Recreation

FV - Splash Park maintenance/upgrades (2024)	10,000	10,000	-	-	10,000
LC - Brine & Glycol Filters on new ice plant (2024)	7,457	7,457	-	-	7,457
LC - Brine Pump VFD supply & Install (2024)	6,944	6,944	6,944	6,944	-
ZA - Fish Pond Project (2024)	22,000	22,000	-	-	22,000
Total department 71	46,401	46,401	6,944	6,944	39,457

(72) - Parks

FV Fishing Opportunities (MARA, Tompkins Twin Ponds) (2023)	50,060	20,000	30,060	-	20,000
Total department 72	50,060	20,000	30,060	-	20,000

Director of Finance

(12) - Administration

Forest Capital of Canada (2023)	291,000	290,000	43,558	42,558	247,442
Northwest Species at Risk (2023)	443,535	441,538	46,473	44,476	397,062
Asset Retirement Obligation (2024)	250,000	250,000	-	-	250,000
Total department 12	984,535	981,538	90,031	87,034	894,504

MACKENZIE COUNTY

2024 ONE TIME Projects including those Carried Forward

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
Director of Planning & Agriculture					
(12) - Administration Department					
Recreational Dispositions (2023)	125,000	59,966	69,985	4,952	55,015
2024 Mackenzie County Census	220,000	220,000	46,370	46,370	173,630
Housing Needs Assessment (2024)	120,000	120,000	-	-	120,000
Total department 12	465,000	399,966	116,356	51,322	348,644
(61) - Planning & Development Department					
Municipal Development Plan	355,000	54,118	309,065	8,183	45,935
LC - Atlas Landing Dispositions (2022)	45,000	17,292	27,708	-	17,292
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000
Total department 61	550,000	221,410	336,773	8,183	213,227
(63) - Agricultural Services Department					
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000
2024 Mackzie County Agricultural Fair & Tradeshow	6,514	6,514	1,733	1,733	4,782
Total department 63	36,514	36,514	1,733	1,733	34,782
Director of Operations					
(33) - Airport					
Airport Master Plan (CF 2016)	90,000	11,799	82,774	4,573	7,226
Total department 33	90,000	11,799	82,774	4,573	7,226
Director of Utilities					
(41) - Water					
LC - La Crete Future Water Supply Concept (2018)	200,000	139,160	82,940	22,100	117,060
Water Diversion License Review	65,000	18,775	51,642	5,417	13,358
Waterline East of La Crete - Engineering (2023)	50,000	41,245	44,708	35,953	5,292
Total department 41	315,000	199,180	179,290	63,470	135,710
(61) - Planning & Development Department					
LC - Storm Water Plan (2022)	151,000	120,327	61,804	31,131	89,196
Total department 61	151,000	120,327	61,804	31,131	89,196
Manager of Legislative & Support Services					
(74) - Library					
LC Library - Building Extension Engineering	20,000	20,000	-	-	20,000
Total department 74	20,000	20,000	-	-	20,000
TOTAL 2024 ONE TIME Projects	2,974,610	2,298,736	949,889	274,015	2,024,721
2023 Contingent on Grant Funding					
Bridge Maintenance (7 bridges)	250,000				
2023 Contingent on Grant Funding - Total	250,000	-	-	-	0
NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL					



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	Funding Request - Field of Dreams Stampede Committee

BACKGROUND / PROPOSAL:

Administration received a request from the Field of Dreams Stampede Committee requesting Mackenzie County to either cover the cost of their yearly insurance coverage with their current providers, or to be added under the County’s umbrella coverage as an Additionally Named Insured (ANI), and paid by the County.

This rodeo is a great event for the local area and is also the only sanctioned professional sporting event in the County.

For the 2023 year, Field of Dreams Stampede stated that their coverage cost was \$3,850 for General Liability, Directors Liability, and Event Insurance.

As an ANI under the County, base coverage would cost approximately \$1,521 per year, but can go up depending on the application and requirements of the committee, or any claims that may arise along with future insurance costs for the County.

The Field of Dreams Stampede Committee did not submit a grant application during the 2024 budget deliberations, and approving the insurance request outside of this process may set precedence in similar funding requests.

OPTIONS & BENEFITS:

Option #1
That the Field of Dreams Stampede Committee report be received or information.

Option #2
That the Field of Dreams Stampede Committee be added as Additionally Named Insured under the County’s Policy.

Author: J. Veenstra **Reviewed by:** J. Batt **CAO:** D. Derksen

Option #3

That the Field of Dreams Stampede Committee be added as Additionally Named Insured under the County’s Policy, and to amend the budget to include the Field of Dreams Stampede Committee request for insurance funding of \$1,521 with funding coming from the Grants to Other Organizations Reserve.

COSTS & SOURCE OF FUNDING:

2024 Operating budgets

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

MOTION #1

- Simple Majority
- Requires 2/3
- Requires Unanimous

That the Field of Dreams Stampede committee report be received for information.

OR

- Simple Majority
- Requires 2/3
- Requires Unanimous

That the Field of Dreams Stampede Committee be added as Additionally Named Insured under the County’s Policy.

OR

- Simple Majority
- Requires 2/3
- Requires Unanimous

That the Field of Dreams Stampede Committee be added as Additionally Named Insured under the County’s Policy, and amend the 2024 Operating Budget to include the Field of Dreams Stampede Committee request for insurance funding of \$1,521 with funding coming from the Grants to Other Organizations Reserve.

Author: J. Veenstra **Reviewed by:** J. Batt **CAO:** D. Derksen

MOTION #2

Simple Majority Requires 2/3 Requires Unanimous

That a letter be sent requesting that the Field of Dreams Stampede committee apply for the yearly Non Profit Grant application for future years insurance funding requests.

Author: J. Veenstra **Reviewed by:** J. Batt **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Andy Banman, Director of Operations
Title:	Budget Amendment - BF 76278 Bridge Replacement Project Grant Approval

BACKGROUND / PROPOSAL:

During the 2024 budget development, Council had approved three bridge file repairs/replacement, contingent on grant funding.

On November 30, 2023 two applications for bridge repairs/replacement were submitted to the province for consideration.

Mackenzie County has been notified that we were successful in receiving a Alberta Transportation and Economic Corridors - Strategic Transportation Infrastructure Program (STIP) grant of 75% of project expense to a maximum of \$600,000 for Bridge File BF 76278.

Administration is requesting that this project be approved as a 2024 Capital Project.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

The total project cost was estimated at \$669,000 in 2021, based on a 50 year design life or \$884,000 based on a 75 year design life.

Alberta Transportation and Economic Corridors has approved BF 76278 Bridge Replacement project on an estimated budget of \$800,000 to a 75% maximum grant of \$600,000. Administration proposes that the remaining expense of \$200,000 be funded from the Bridge Reserve.

Author: S Wheeler **Reviewed by:** A Banman/J. Batt **CAO:** D. Derksen

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Capital Budget be amended to include BF 76278 Bridge Replacement in the amount of \$800,000, with funding of \$600,000 from the Alberta Transportation and Economic Corridors from the STIP – Local Road Bridge grant, and \$200,000 from the Bridge Reserve.

Author: S Wheeler **Reviewed by:** A Banman/J. Batt **CAO:** D. Derksen



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

May 28, 2024

AR 97482

Josh Knelsen
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0
josh@mackenziecounty.com

Dear Reeve Knelsen:

I am pleased to advise you and your council that the following projects will be funded under Transportation and Economic Corridors' Strategic Transportation Infrastructure Program (STIP) and Water for Life.

STIP - Local Road Bridge:

- BF 76278 Bridge Replacement, maximum grant: \$600,000

Water for Life:

- Regional PLC and SCADA Upgrade Project, maximum grant: \$298,021

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant. Please note that no cost increases will be considered as a condition of this approval.

While I know you are looking forward to sharing this important announcement, I request your confidentiality at this time and ask that you please do not publicly communicate these project approvals until provincial announcements are made.

Our government continues to make investments in developing and maintaining transportation, water, and wastewater infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs, and stimulating the economy.

Transportation and Economic Corridors staff will be in contact with your administration to formalize the funding agreements to undertake this work.

Sincerely,

Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Dan Williams, ECA, MLA for Peace River
Derek Young, Regional Director, Transportation and Economic Corridors



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	John Zacharias, Director of Utilities
Title:	Budget Amendment - Supervisory Control and Data Acquisition (SCADA) Upgrade Project Grant Approval

BACKGROUND / PROPOSAL:

On October 25, 2023 at the Regular Council Meeting, a motion was passed for Mackenzie County to apply for a grant through Alberta Municipal Water/Wastewater Partnership to upgrade the Supervisory Control and Data Acquisition (SCADA) systems in Fort Vermilion and La Crete.

MOTION 23-10-848 *That Mackenzie County apply for a grant through Alberta Transportation and Economic Corridors for the Alberta Municipal Water/Wastewater Partnership to upgrade the Supervisory Control and Data Acquisition (SCADA) systems in Fort Vermilion and La Crete and the Fort Vermilion Programmable Logic Controllers (PLC) upgrade.*

CARRIED

During the 2024 budget development, Council had approved the SCADA Upgrade project, contingent on grant funding.

Mackenzie County has been notified that we were successful in receiving the grant, to a maximum of \$298,021 through Alberta Transportation and Economic Corridors for the Water for Life grant. Administration is requesting that this project be approved as a 2024 Capital Project.

OPTIONS & BENEFITS:

The PLC components are a critical piece of infrastructure and are used daily for operational control within the County. The current systems are functional but were flagged as a possible failure point in the system after a power outage this summer which would make running our water treatment system extremely difficult. With this upgrade we

Author: J. Schmidt **Reviewed by:** J. Zacharias/J. Batt **CAO:** D. Derksen

would be able to prevent any emergency in the future and be confident in our system for the next 15-20 years.

COSTS & SOURCE OF FUNDING:

The total project cost was estimated at \$541,000 in 2023, due to inflation the project is now estimated at \$576,000. With the upgrade in Fort Vermilion and La Crete SCADA program being \$162,000 and the PLC Upgrades in Fort Vermilion being \$414,000.

Alberta Transportation and Economic Corridors have approved the SCADA Upgrade project to a maximum grant of \$298,021. Administration proposes that the remaining cost of \$277,979 be funding from the Water/Sewer Infrastructure Reserve.

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Capital Budget be amended to include Regional Programmable Logic Controllers (PLC) and Supervisory Control and Data Acquisition - (*SCADA*) *Upgrade project* in the amount of \$576,000, with funding of \$298,021 from the Alberta Transportation and Economic Corridors from the Water for Life grant, and \$277,979 from the Water/Sewer Infrastructure Reserve.

Author: J. Schmidt **Reviewed by:** J. Zacharias/J. Batt **CAO:** D. Derksen



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

May 28, 2024

AR 97482

Josh Knelsen
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0
josh@mackenziecounty.com

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- BF 76278 Bridge Replacement, maximum grant: \$600,000

Water for Life:

- Regional PLC and SCADA Upgrade Project, maximum grant: \$298,021

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant. Please note that no cost increases will be considered as a condition of this approval.

While I know you are looking forward to sharing this important announcement, I request your confidentiality at this time and ask that you please do not publicly communicate these project approvals until provincial announcements are made.

Our government continues to make investments in developing and maintaining transportation, water, and wastewater infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs, and stimulating the economy.

Transportation and Economic Corridors staff will be in contact with your administration to formalize the funding agreements to undertake this work.

Sincerely,

Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Dan Williams, ECA, MLA for Peace River
Derek Young, Regional Director, Transportation and Economic Corridors



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Bylaw 1343-24 Land Use Bylaw Amendment to Rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2”

BACKGROUND / PROPOSAL:

Administration has received a request to rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2”.

The landowner would like to rezone these properties to provide for row housing and duplexes. The landowner has also submitted an application for subdivision for these future lots.

The purpose of the Hamlet Residential 2 (H-R2) district is to provide for a mix of medium and high-density residential forms within HAMLETS.

According to the Land Use Bylaw 1066-17, Section 9.20.3 states:

Regulations

9.20.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Regulation	Standard
Min. Lot Dimensions	
Width	16.8m (55.0ft)
Depth	30.5m (100.0ft)

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

Min. Setback	
Yard – Front	4.5m (14.8ft)
Yard – Exterior Side	3.1m (10.0ft)
Yard – Interior Side	1.5m (5.0ft)
Yard – Rear	2.4m (8.0ft) with overhead utility servicing 1.5m (5.0ft) with underground utility servicing

The rezoning application was presented to the Municipal Planning Commission on June 13, 2024 where the following motion was made:

MPC 24-06-111 *MOVED* by Peter F. Braun

That the Municipal Planning Commission recommend to Council to approve Bylaw 13XX-24 being a Land Use Bylaw Amendment to rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2” to accommodate the construction of row housing and duplexes, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to recommend approval, not recommend approval or table for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters which will be borne by the applicant.

COMMUNICATION / PUBLIC PARTICIPATION:

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per MGA requirements.

POLICY REFERENCES:

N/A

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1343-24 being a Land Use Bylaw Amendment to rezone part of NW-04-106-15-W5M from Hamlet Residential 1A "H-R1A" to Hamlet Residential 2 "H-R2" to accommodate the construction of row housing and duplexes, subject to public hearing input.

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

BYLAW NO. 1343-24

**BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2”.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NW-04-106-15-W5M

Within Mackenzie County, be from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2”, as outlined in Schedule “A” hereto attached.

READ a first time this ____ day of _____, 2024.

PUBLIC HEARING held this ____ day of _____, 2024.

READ a second time this ____ day of _____, 2024.

READ a third time and finally passed this ____ day of _____, 2024.

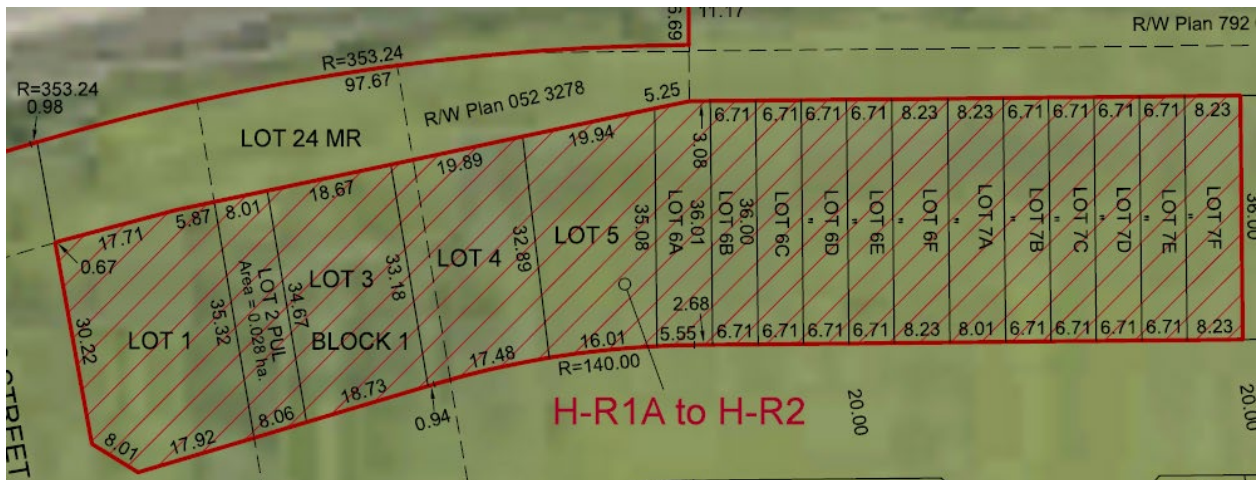
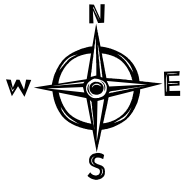
Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

BYLAW No. 1343-24

SCHEDULE "A"

1. That the land use designation of the following property known as part of NW-04-106-15-W5M, within Mackenzie County, be rezoned:



FROM: Hamlet Residential 1A "H-R1A"

TO: Hamlet Residential 2 "H-R2"

Application No: _____

Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant
571950 Alberta Limited
Address:

Complete only if different from Applicant

Name of Registered Owner		
Address:		
City/Town		
Postal Code	Phone	Cell
Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
NW	04	106	15	5				

Civic Address: _____

Land Use Classification Amendment Proposed:

From: Hamlet Residential 1A To: Hamlet Residential 2

Reasons Supporting Proposed Amendment:

Applicant would like to rezone to allow for the construction of row housing and duplexes.

I have enclosed the required application fee of: 864.44 Receipt No.: 308719

Applicant Signature _____

Date

June 10/24

Registered Owner Signature _____

Date

NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: planning@mackenziecounty.com
www.mackenziecounty.com



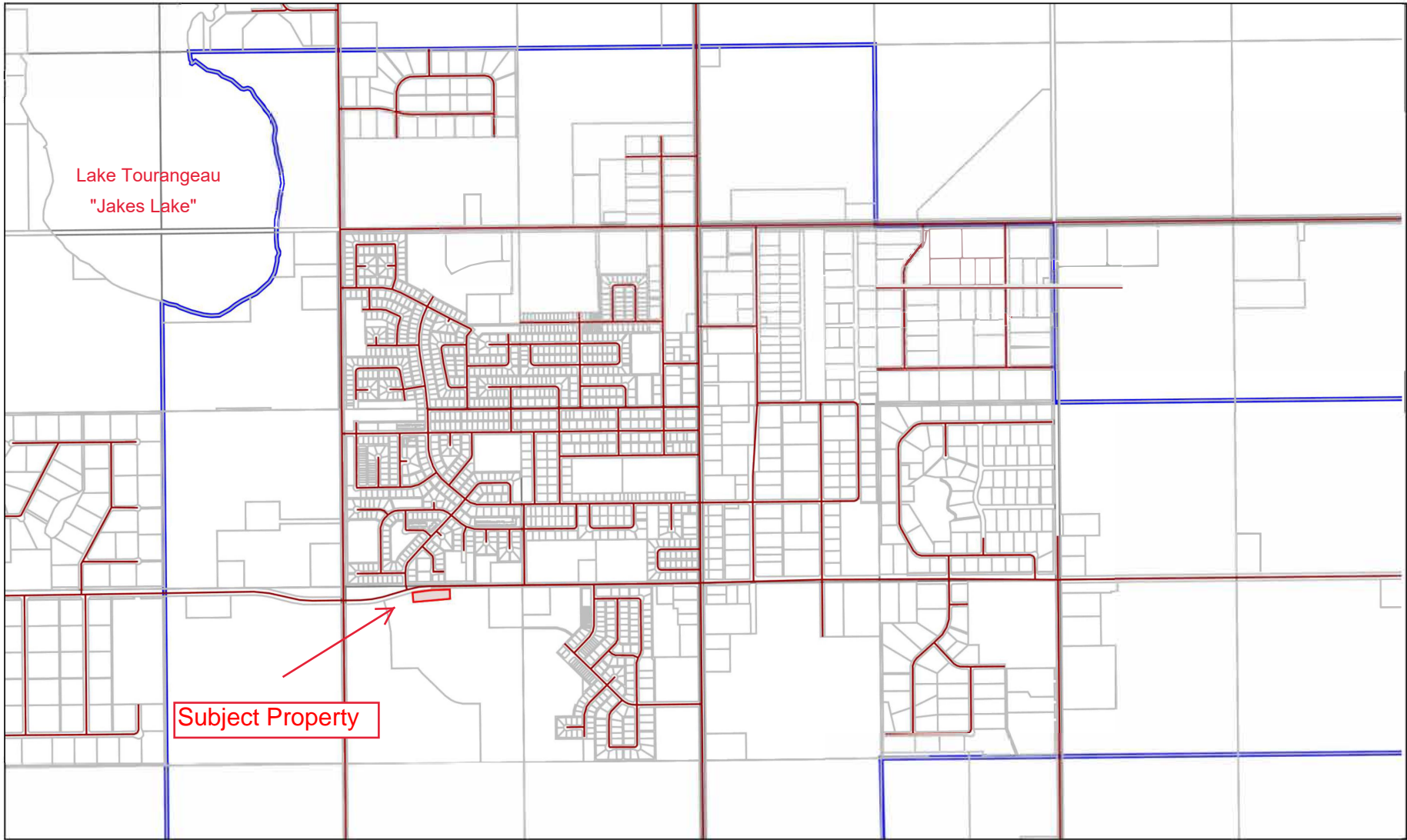
Mackenzie County



Scale 1: 5,000



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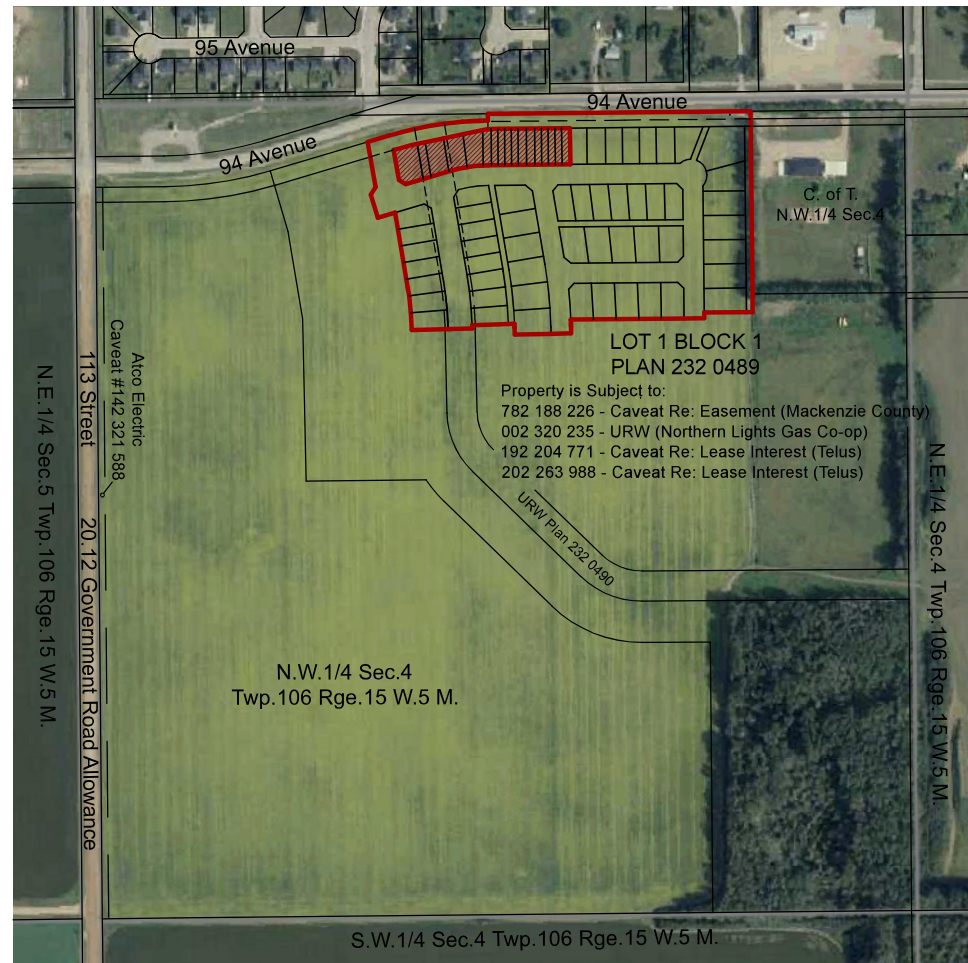
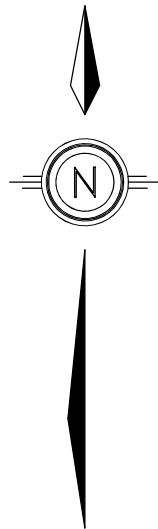


Scale 1: 25,000

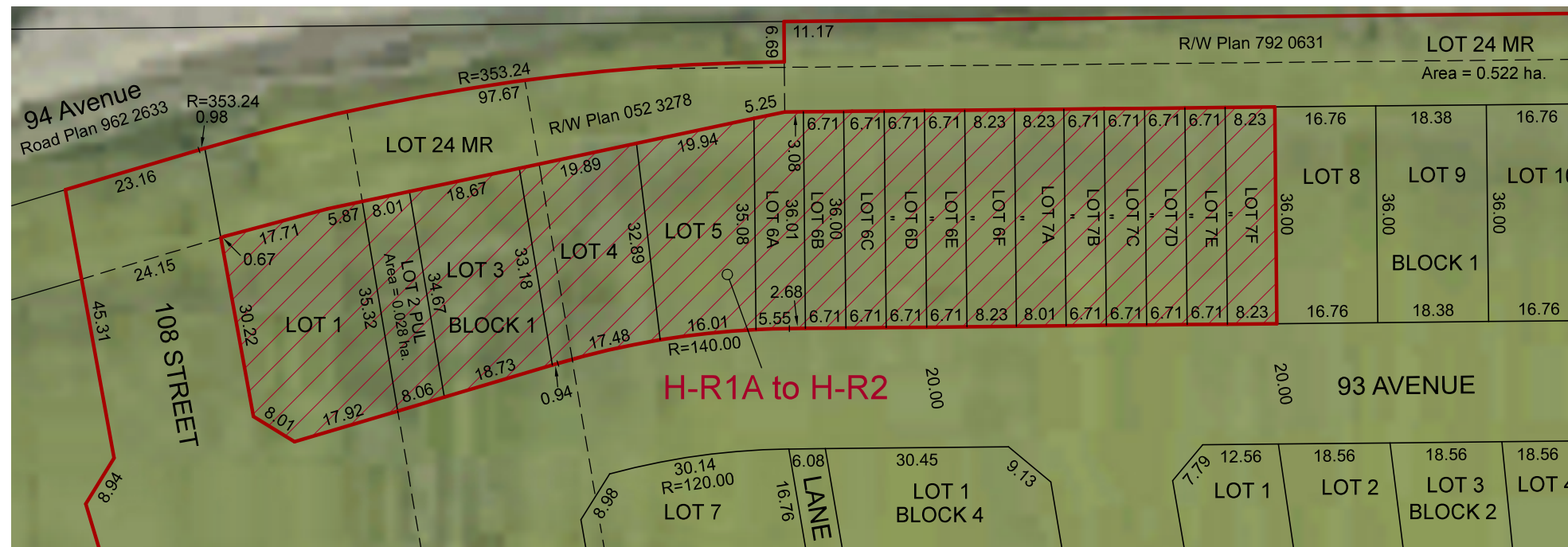
1 Mi
1 Km



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Location Plan - Scale 1:7500



SCALE 1:1000



COPPERFIELD ESTATES - PHASE 1

PLAN SHOWING PROPOSED

LAND USE BYLAW AMENDMENT

OF PROPOSED

LOT 1, LOT 2 PUL & LOTS 3 - 7F, BLOCK 1, PLAN 232 _____

H-R1A to H-R2

ALL WITHIN


N.W. 1/4 SEC. 4 TWP. 106 RGE. 15 W. 5 M.

MACKENZIE COUNTY
ALBERTA

SUBDIVISION AUTHORITY
Mackenzie County

OWNER
571950 Alberta Ltd.

LEGEND

Area to be rezoned shown outlined thus  and contains 0.610 ha.
Lots designated PUL are Public Utility.
Lots designated MR are Municipal Reserve Lots.
Distances shown on the plan are ground and are in meters and decimals thereof.
Distances on curves are arc distances.

NOTES

Boundaries are based on existing Land Title Office records and are subject to change upon legal survey
Land is currently zoned H-R1A District.

ABBREVIATIONS

E.	East	R/W	right of way
ha.	hectare	S.	South
M.	meridian	Sec.	section
N.	North	Twp.	township
R.	radius	URW	utility right of way
Rge.	range	W.	West

SCALE: 1:1000

FILE No.: 5106-152

DWG.: 5106-152-LUB

DRAWN BY: HLR CHECKED BY: VL

#202, 10514-67th Ave.
Grande Prairie, AB.
T8W 0K8



P: 780.532.5731
F: 780.532.5824



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Caitlin Smith, Director of Planning and Agriculture
Title:	Request for Additional Right of Way Parking along 101 Street (Hamlet of La Crete)

BACKGROUND / PROPOSAL:

Administration received a request from the La Crete Coop to add additional rear staff parking along 101st Street, behind their new addition.

The request was circulated and reviewed by the Planning, Utility, and Operations departments, where we collectively denied their proposal.

Administration recognizes that there is existing parking to the rear but we have concerns with extending it. With the new addition, the building is very close to their property line and the parking would be within the Right of Way.

According to the General Municipal Improvement Standards, permission is required by the County:

Unauthorized Use - shall mean the use of the Municipal property either by constructing, storing, landscaping, erecting, placement or removal of any structure, or item on, over or in the Municipal property without written authorization from the Municipality, which include but are not limited to:

- *the placement of surface structures such as a driveway, parking area, walkway, patio, deck, stairs or retaining wall.*

We have in recent years limited the number of angled parking stalls along streets within the hamlet of La Crete such as Subway and require that on-street parking be only parallel. This has been enforced to limit the number of accidents along busy streets and the amount of traffic interruptions.

There are concerns with snow clearing along 101st Street as the street is constructed to rural standard with ditches on both sides of the street. Operations is not in favour of

Author: C Smith **Reviewed by:** _____ **CAO:** D. Derksen

having to clear the snow to one side of the street and making special contingencies for the business.

There is the larger concern that there are ongoing drainage issues in the area, from the amount of runoff in the spring, rainfall, frozen culverts, poorly graded ditches, and the existing pinch points in the system. Administration is working to alleviate the pressure on our storm sewer systems through the La Crete Storm Water Management Plan but this plan is still in progress.

The landowner has proposed that they add a catch basin and grade the ditch to help with drainage and either finish with gravel or concrete. That being said, the catch basin would have the potential of freezing and spilling onto the street.

Administration has considered the size of the lot and recommends that staff parking remain on their own property.

OPTIONS & BENEFITS:

That Council approve or deny additional parking along 101st Street.

COSTS & SOURCE OF FUNDING:

Any improvements would be at the cost of the landowner.

COMMUNICATION / PUBLIC PARTICIPATION:

N/R

POLICY REFERENCES:

Policy DEV008 General Municipal Improvement Standards

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C Smith Reviewed by: _____ CAO: D. Derksen



Member Owned – Truly Canadian



La Crete Co-op Limited

P.O. Box 60
10502 – 100 street
La Crete, AB. T0H 2H0
Phone: 780-928-3098
Fax: 780-928-3223

La Crete Co-op Ltd
Box 60
La Crete, AB.
T0H 2H0

June 17, 2024

Mackenzie County
Box 640
Fort Vermilion, AB.
T0H 1N0

Re: Staff parking behind Co-op

Dear Council;

On May 28 of this year we approached your CAO, Darrell Derksen, regarding a challenge that had suddenly arisen for us. The issue that came up for us is this:

A number of years ago our business had grown to the point where we had more staff than what our existing parking was able to handle. As a solution, for the past couple of years we had an agreement where we could use the motel parking lot across the street from the back of our store as overflow parking. That agreement was ended with minimal notice in May and as such we are forced to look for solutions for our staff and our business. We suggested to the County that the easiest and most straight forward solution we had was to extend the existing parking behind our store to accommodate the extra staff and we were willing to develop it in any manner that was required by the County.

Our request was then referred to the County staff for evaluation and today they said that our plan had been turned down.

The reasons that were given for it being denied was the following:

- 1) They did not want staff backing onto 101 street.
- 2) It would interfere with snow clearing.
- 3) We had ample room elsewhere to park.

I would like to explain our position regarding these concerns.

- 1) We already have all our staff backing onto 101 street. In fact this has been the case since La Crete Co-op moved to this location in 1993. As such we are not asking for something new to be approved we are just looking to add to our existing parking (please see attached photos). We would need about 12 parking spots further along our building. In addition to this, 101 street is not the only street in town where people have to back onto to use the street and in fact there are many streets with more traffic and higher traffic speeds (like the motel street as just one example) where people are always backing onto. For us this is not a valid reason to deny our request.



Your Community Builder

Co-op Equity & Cash Back



Member Owned – Truly Canadian

La Crete Co-op Limited

P.O. Box 60
10502 – 100 street
La Crete, AB. T0H 2H0
Phone: 780-928-3098
Fax: 780-928-3223

- 2) In the past, as well as currently, all the snow clearing that the County does on 101 street is they either push the snow into the ditch where applicable or when they go by the back of La Crete Co-op they push the snow from the road onto the "Right of Way" adjacent to our building where we currently park. After the snow is plowed off the street we take care of the snow so that our staff can park where they have always parked. By us adding some parking spots does not change anything for the County. If the County was the one cleaning up the snow after they had plowed the snow onto the right of way then our proposal would add more work for them but since we have always been the one dealing with the snow once it has been plowed onto the "Right of Way" it only adds some more work for La Crete Co-op. With our proposal we have to handle a bit more snow than we currently do because of where the new parking spots would be added. In the new parking spots it would now be pushed onto the new parking "Right of Way" instead of directly into the existing ditch and then we deal with it. Again, we fail to see how this is a reason to deny our request.
- 3) We do not have extra room to park except somewhere in our customer parking in front of our store or on the field north of our store and we fell that neither is a reasonable request. Our business is such that our parking lot is quite full at times and to ask our staff to take up parking spots that would otherwise be available for customers flies in the face of good business. The other option where the staff park on the empty field north of our property is not at all reasonable either. To ask staff to park way out there in the middle of winter and walk half a kilometer does not makes sense. Again we do not agree with the rationale on this point.

Lastly, by us improving the "Right of Way" against our building it would upgrade the existing ditch and improve the cleanliness of that area.

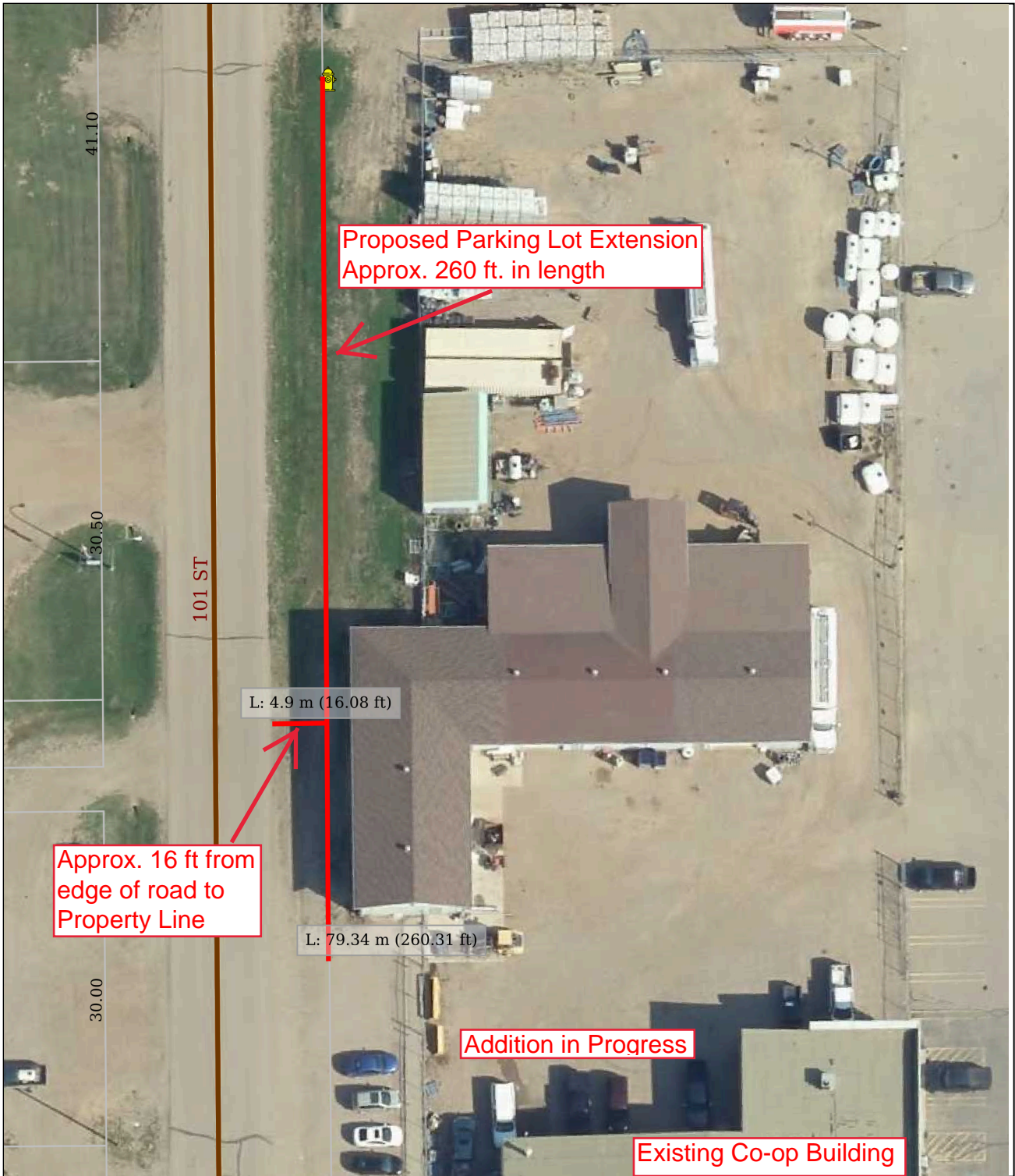


Thank you for your consideration.

Sincerely,

Barry Neufeld
General Manager





Mackenzie County

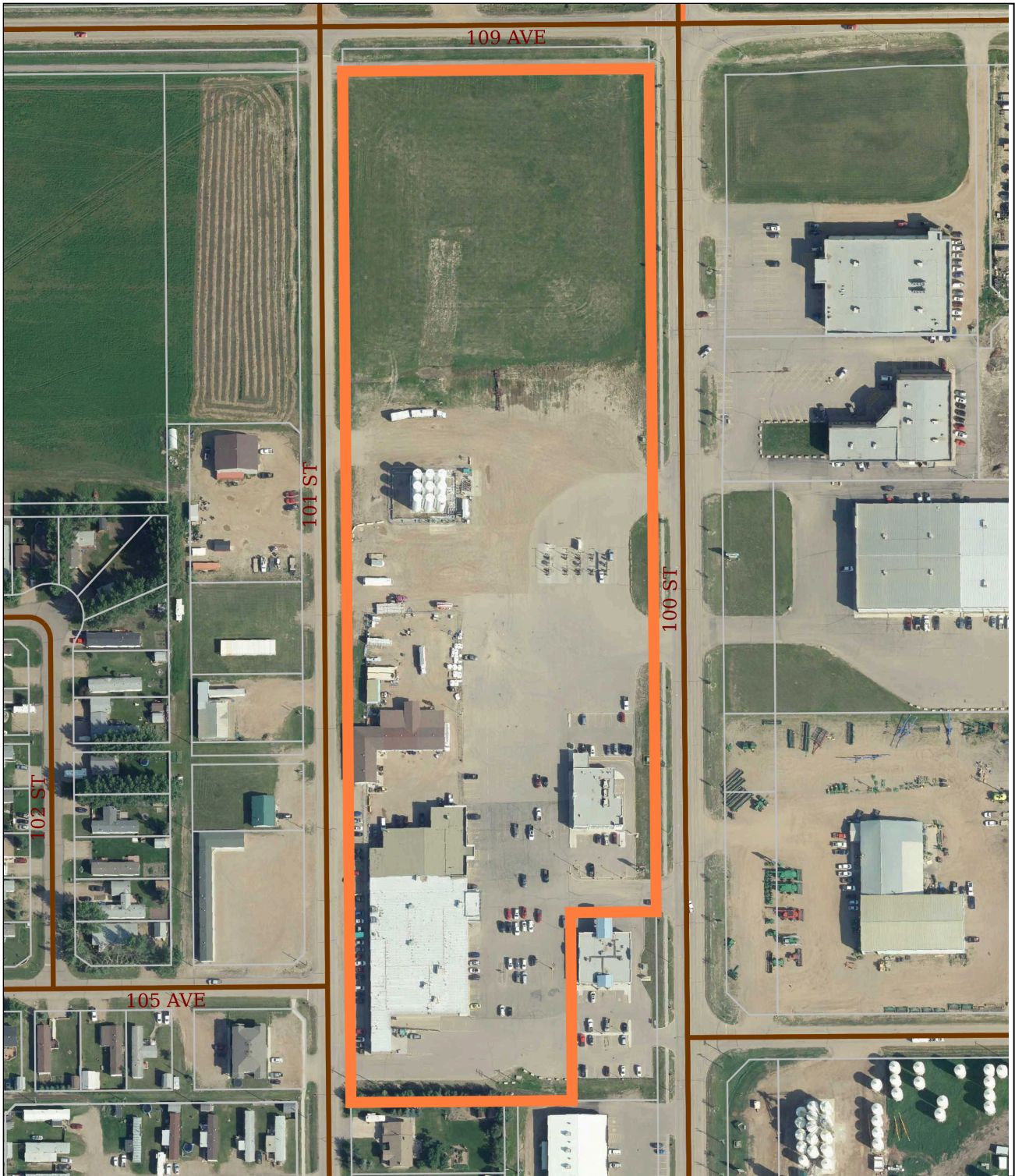


Scale 1: 500

10 yd
10 m



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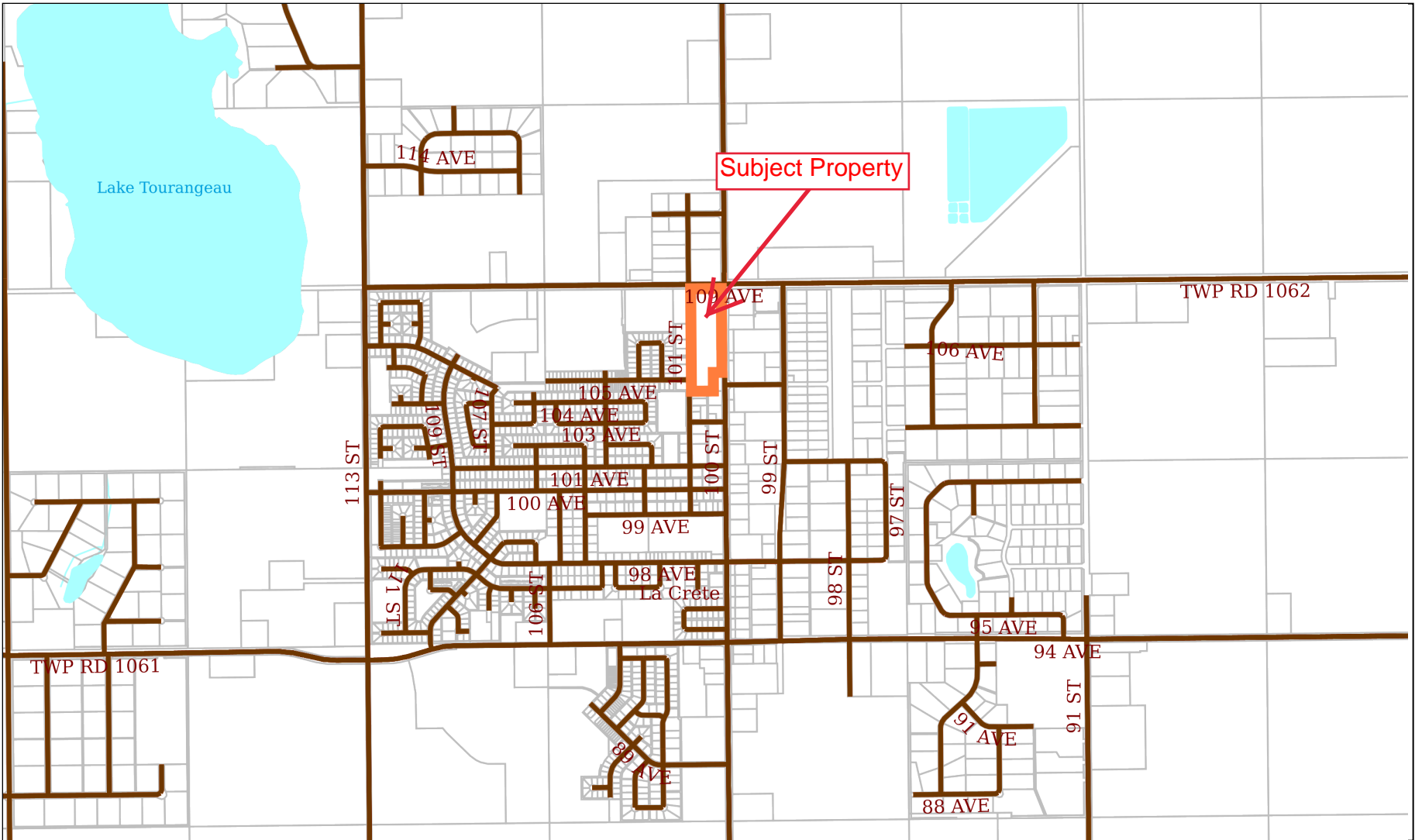
Mackenzie County



Scale 1: 2,500



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Mackenzie County



Scale 1: 25,000

1 Mi

1 Km



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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Caitlin Smith, Director of Planning and Agriculture
Title:	Request for Municipal Improvements along 99th Avenue and 106th Street (Hamlet of La Crete)

BACKGROUND / PROPOSAL:

Administration met with L7 Architecture regarding the design for the addition on the Heimstaed Lodge. It has been discussed that there will be a need to determine how best to address the surface water issues in the area.

At this meeting, administration stated that in order to proceed with the development permit, the surface water management would be a condition of approval and should be predetermined at time of design to ensure that all issues are corrected appropriately.

The architecture firm and La Crete Municipal Nursing Association (LCMNA) would like to request approvals from Council in pieces in order to continue with their design for the building.

The LCMNA’s request is for Council to approve their changes to 99th Avenue and 106th Street as presented. This includes new curbs, additional parking along the avenue and street, and additional catch basins. Administration does not have any initial concerns with this request.

Administration has not been given a formal timeline other than to expect a development permit application in the near future. There are more aspects of the design to consider such 105th Street improvements and the amount of parking needed for this addition.

OPTIONS & BENEFITS:

That Council approve or deny the request for street improvements at the cost of the developer.

This item may also be received for information.

Author: C Smith **Reviewed by:** _____ **CAO:** D. Derksen

COSTS & SOURCE OF FUNDING:

The street improvements would be at the cost of the developer.

COMMUNICATION / PUBLIC PARTICIPATION:

N/R

POLICY REFERENCES:

N/R

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C Smith Reviewed by: _____ CAO: D. Derksen



L7 ARCHITECTURE INC.

205, 4208 - 97 St NW
Edmonton, AB T6E 5Z9
780 451 4376
info@L7arch.ca

Michael Sheehan
Architect, AAA, AIBC, MAA, NWTAA, MRAIC

L7Architecture.ca

June 18, 2024

Mackenzie County Council
9205-100 Street, Box 1690
La Crete, AB, T0H 2H0

Attention: **Caitlin Smith – Director of Planning and Agriculture**

Re: **2353 - Heimstaed Seniors Lodge Addition**
99 Ave and 106 Street Improvements

Dear Caitlin,

Our Client, La Crete Municipal Nursing Association (LCMNA), has previously had discussions with council members regarding the municipal improvements surrounding the site of the Heimstaed seniors lodge addition project in La Crete, AB. From these discussions, our team understands Mackenzie County intends to undertake improvements to 105 Street in 2024 including new curbs, gutters and storm sewer systems.

We understand that LCMNA is in support of the improvements to 105 Street and would like to coordinate the street improvements to support the new development of the Heimstaed Lodge Site, including new parking opportunities and tying water run-off from the addition into the new storm sewer system. In exchange for the 105 Street coordination, LCMNA has offered to complete municipal upgrades to the portions of 99 Avenue and 106 Street that are adjacent to their property.

We have completed a preliminary Schematic Design of the proposed changes to 99 Avenue and 106 Street; refer to attached pdf 'Variance Plan 2'. Our proposed changes include new curbs, parking, and catch basins as outlined in the attached drawing. We would appreciate council's approval of the proposed street changes prior to continuing the design of this area.

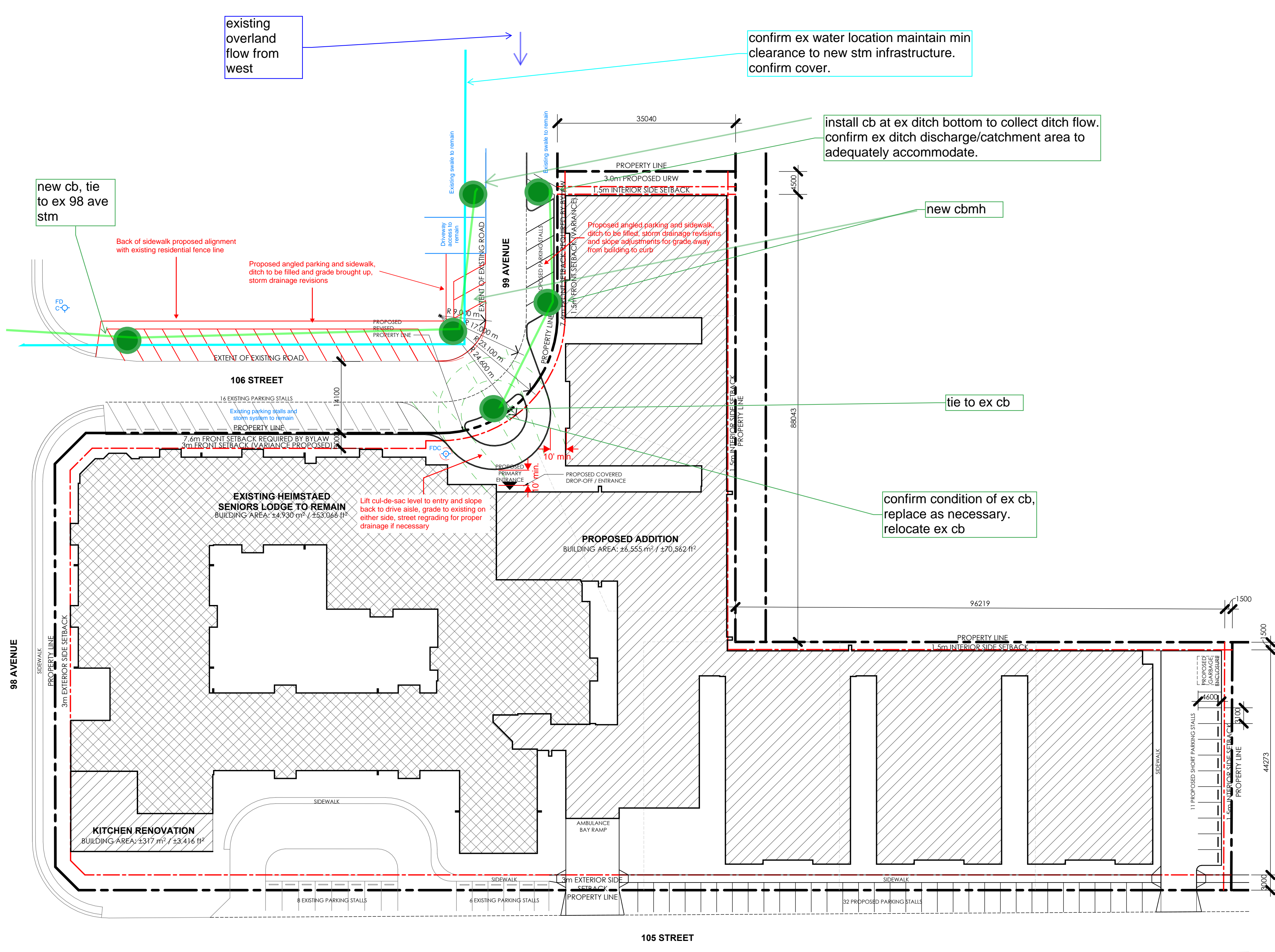
Please feel free to reach out if you have any questions or would like clarification on the proposed scope of work. We look forward to hearing from you soon.

Yours Truly,

Amber Bown BTech-CM (Hons), Arch. Tech. (Hons), LEED® Green Associate™
Project Manager / Architectural Technologist
L7 Architecture Inc.

L7 ARCHITECTURE

111



1 VARIANCE PLAN 2
1 : 500

REV	DATE	DESCRIPTION	BY
A	05/14/2024	ISSUED FOR REVIEW	

Stamp:

NOT FOR CONSTRUCTION

Project:
HEIMSTAD LODGE ADDITION
SENIORS LODGE ADDITION
FOR: LCMNA
9806 105 STREET
LA CRETE, AB, T0H 2H0
Drawing Title:

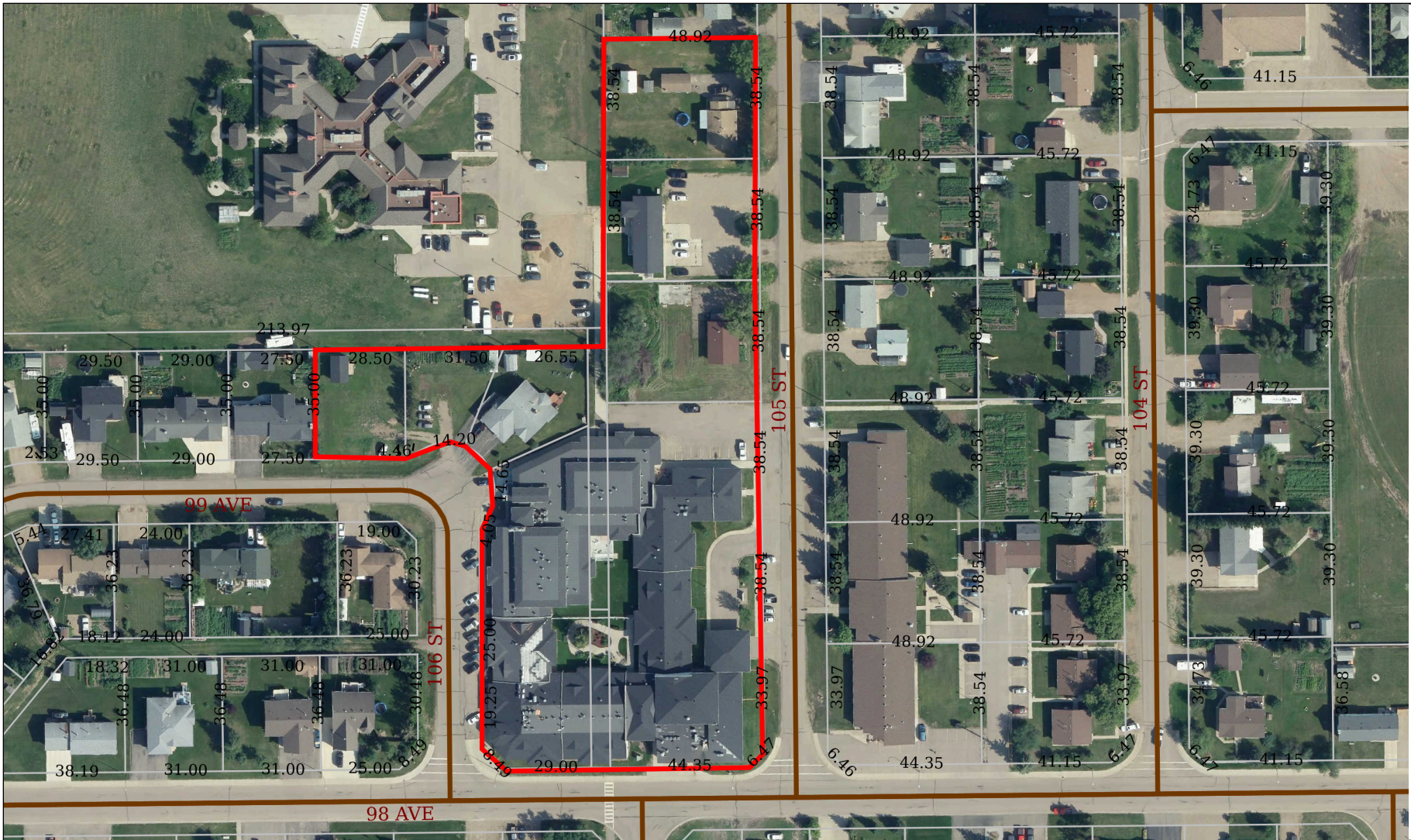
VARIANCE PLAN 2
99Ave & 106 St Proposed Improvements

Project No: 2353 Date: 05/2024
Scale: AS SHOWN Plot Date: 6/18/2024
Chk'd: RA Drafted: RA

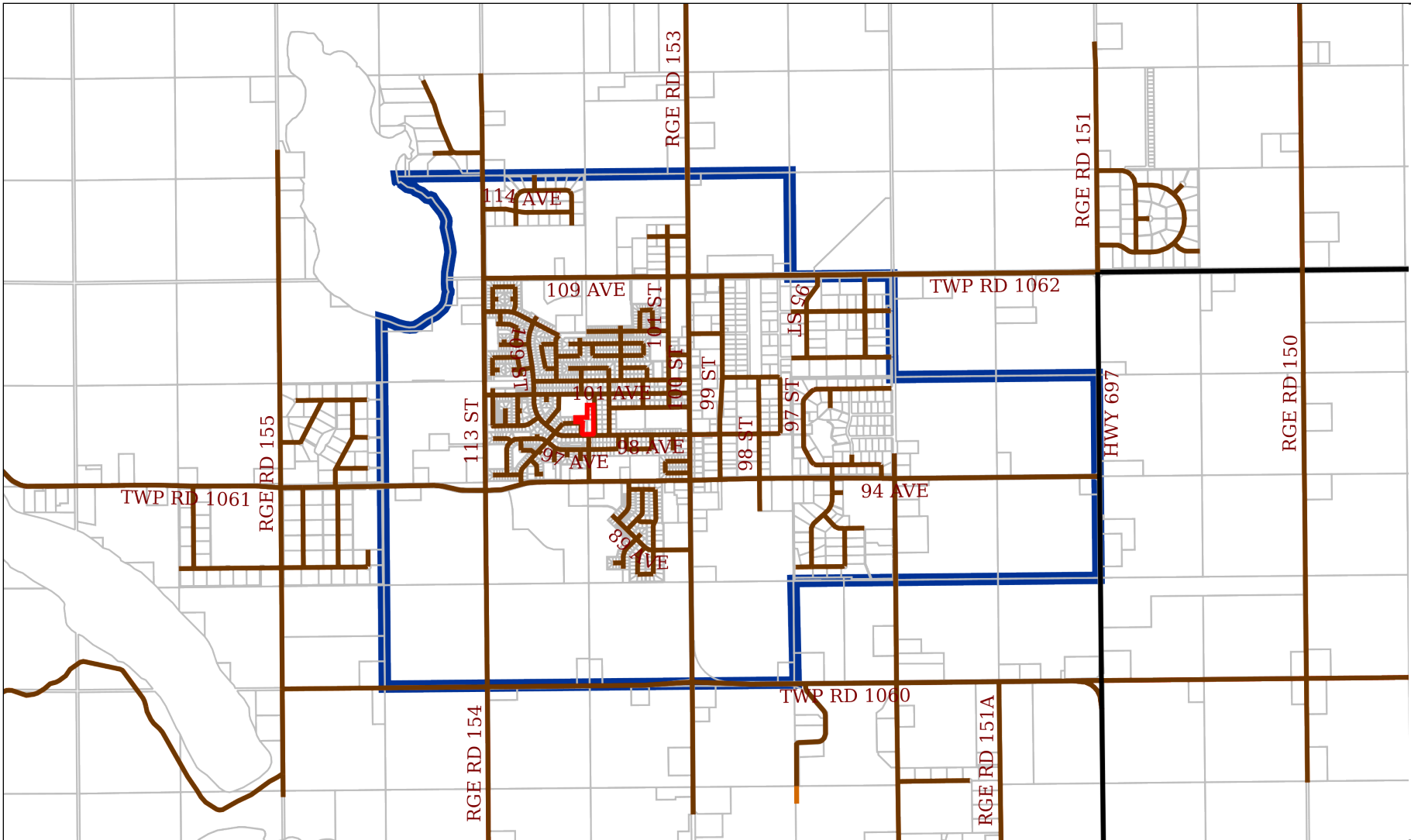
L7 ARCHITECTURE
205, 4208 - 97 St NW
Edmonton, AB T6E 5Z9
780 451 4376
info@l7arch.ca
L7Architecture.ca

DISCLAIMER:
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Sheet Number: **A103** Rev: **A**



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Scale 1: 43,924

1 Mi



1 Km



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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Louise Flooren, Manager of Legislative & Support Services
Title:	Economic Developers Alberta - EDA Xperience 2025 Leaders' Summit & Conference

BACKGROUND / PROPOSAL:

The Economic Developers Alberta - EDA Xperience 2025 Leaders' Summit & Conference is being held from April 9-11, 2025 in Kananaskis, Alberta.

Registration and hotels are available on a first come first serve basis and are typically sold out immediately. Administration recommends that Council determine which five councillors will be attending the conference in order to complete the registration and hotel reservations.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2025 Budget will include attendance for five (5) Councillors.

COMMUNICATION / PUBLIC PARTICIPATION:

Author: L. Flooren **Reviewed by:** _____ **CAO:** D. Derksen

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following Councillors be authorized to attend the Economic Developers Alberta - EDA Xperience 2025 Leaders' Summit & Conference from April 9-11, 2025 in Kananaskis, Alberta

- 1.
- 2.
- 3.
- 4.
- 5.

Author: L. Flooren **Reviewed by:** _____ **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Darrell Derksen, Chief Administrative Officer
Title:	Township 110 Range Road 194 Petition for Improved Road Maintenance and Repairs

BACKGROUND / PROPOSAL:

Mackenzie County received a petition from residents of Township 110, Range Road 194 (see attached).

As the petition did not meet the requirements of the Municipal Government Act Sections 223-225 this petition is deemed insufficient.

Section 226 (3) states:

(3) If a petition is not sufficient, the council or the Minister is not required to take any notice of it.

Mackenzie County has received a total of three (3) concerns for the above mentioned area, all have been rectified. The concerns in the Petition had been rectified before the petition was received.

Out of the three (3) concerns received two residents signed the petition attached.

With the petition being insufficient administration is requesting Council's direction to receive this for information or to address residents concerns.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: L. Flooren **Reviewed by:** _____ **CAO:** D. Derksen

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the insufficient petition for Township 1110, Range Road 194 be received for information.

Author: L. Flooren Reviewed by: _____ CAO: D. Derksen

May 29, 2024

Title: Petition for Improved Road Maintenance and Repairs in Township 110 Range Road 194

To: Local Municipality/RM District Authorities of McKenzie County 23

We, the undersigned homeowners and residents of Township 110, Range Road 194, hereby petition the Local Municipality/RM District Authorities to take urgent action to address the inadequate road conditions and damages to ditches due to failure to complete ditch remediation in 2022 and 2023.

Our community consists of 14 registered homeowners who rely on Township 110 Range Road 194 as our primary means of access to our properties. Unfortunately, the current state of the road poses numerous hazards and inconveniences due to the lack of regular maintenance.

The key issues we urgently request to be addressed are as follows:

1. Graveling of the Road: Due to years of little to no maintenance, the road surface has significantly deteriorated, becoming uneven and prone to washboards and potholes. The absence of gravel exacerbates its poor condition, especially during rainy periods when the road becomes excessively muddy. We request that the road be properly graveled to ensure safer and smoother travel for all residents.
2. Increased Road Maintenance: Regular maintenance of the road is essential to ensure its longevity and safety. We urge the Local Municipality/RM District Authorities to allocate sufficient resources for ongoing maintenance activities, including graveling and regular grading, to reduce washboards.
3. Repair of Damaged Ditches: The ditches along Township 110 Range Road 194 were damaged during previous attempts to improve them, which unfortunately was not completed by the RM District Authorities. This incomplete remediation has resulted in rough and uneven ditches, making it impossible for residents to maintain the road allowance and mow the ditches effectively. We request that the RM District Authorities complete the remediation of the ditches and reseed the affected sections to restore them to their proper functionality.

We believe that addressing these issues is crucial not only for the safety and well-being of residents but also for the overall

infrastructure resilience of our community. By taking proactive measures to maintain and repair Township 110, Range Road 194, the Local Municipality/RM District Authorities can enhance the quality of life for all residents.

Therefore, we respectfully urge the Local Municipality/RM District Authorities to prioritize our petition and take immediate action to address the concerns outlined above.

If there are any concerns, please feel free to contact me via email at gbueckert@outlook.com.

Thank you for your attention to this matter.

Sincerely,


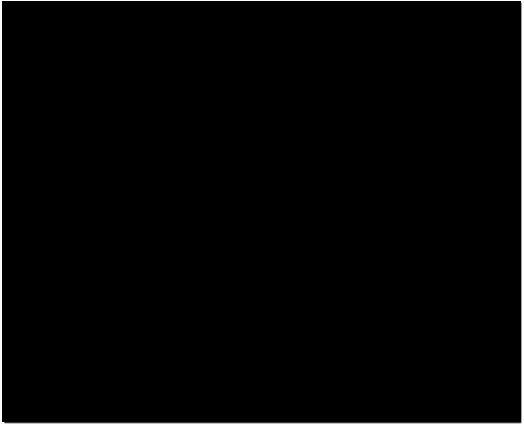




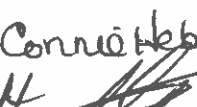



Geffrey Bueckert

On behalf of the residents of Township 110 Range Road 194

Petition for Improved Road Maintenance and Repairs in Township 110 Range Road 194

To: Local Municipality/RM District Authorities of McKenzie County 23

We, the undersigned residents and property owners of Township 110 Range Road 194, hereby petition the Local Municipality/RM District Authorities to take immediate action to address the hazardous road conditions and damaged ditches in our community.

DATE	PRINT NAME	SIGNATURE	PHYSICAL ADDRESS	CONTACT INFORMATION
	Adam Dunagan			
	Betty Neudorf			
	Betty Neudorf			
	Clayton Goddard			
	DAVE BORLE			
	Haren Fischer			
	Abe Klassen			
	Dartene Denksen			
	Connie Hebert	Connie Hebert		
	Jake Gerbrandt			
	Ernie Dertson			

Petition for Improved Road Maintenance and Repairs in
Township 110 Range Road 194

To: Local Municipality/RM District Authorities of McKenzie
County 23

We, the undersigned residents and property owners of Township
110 Range Road 194, hereby petition the Local
Municipality/RM District Authorities to take immediate action
to address the hazardous road conditions and damaged ditches in
our community.

DATE PRINT NAME SIGNATURE PHYSICAL ADDRESS CONTACT INFORMATION			
May 31/24	TOMBER	PROPERTIES (1970) LTD	[REDACTED]
Doug Gramson	[REDACTED]	[REDACTED]	[REDACTED]
Doug GRAMSON	[REDACTED]	[REDACTED]	[REDACTED]

5 subdivided lots on west side of road.

John Bueckert	Bueckert	[REDACTED]	[REDACTED]
Brandi Peters	[REDACTED]	[REDACTED]	[REDACTED]
BOB KISCHER	BA	[REDACTED]	[REDACTED]
Gottrey Bueckert	[REDACTED]	[REDACTED]	[REDACTED]



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2024
Presented By:	Darrell Derksen, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Council Action List
- 2024-06-14 Minister of Municipal Affairs - Update on the Canada Community-Building Fund (CCBF) Renewal Agreement
- 2024-06-17 Alberta Transportation and Economic Corridors - STIP BF 81336 Denial Letter
- 2024-06-19 Alberta Environment and Protected Areas - Engagement Extension Bistcho Lake Sub-Regional Plans
- 2024-06-14 Northern Alberta Elected Leaders - Alignment of Priorities for our Northern Region
- 2024-06-11 Rural Municipalities of Alberta - Bill 22 Health Statutes Amendment Act, 2024 - Member Resource
- 2024-06-11 Rural Municipalities of Alberta - Bill 11 Public Safety Statutes Amendment Act - Question-Guide
- 2024-06-09 Rural Municipalities of Alberta - Victim Services Update
- 2024-04-23 Mackenzie County Library Board - Meeting Minutes
- 2024-05-15 Regional Economic Development Initiative Meeting Minutes
- 2024-06-14 Mackenzie County Library Board - 2023 Infographic
- 2024-06-19 Alberta News - Have your Say in the Creation of a New Plan for Parks

OPTIONS & BENEFITS:

N/A

Author: L. Flooren **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: L. Flooren Reviewed by: _____ CAO: _____

Mackenzie County Action List as of June 11, 2024

Council and Committee of the Whole Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Caitlin/Jen	In progress. Meeting with landowners. Impacted by 2020 flood.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Caitlin	PLS180027 Response letter sent to AFP.
October 9, 2018 Regular Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	TDL received expires 2025-04-30. ToHL awarded grant money for regional raw study.
February 2, 2022 Regular Council Meeting			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval. PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground	Don/Caitlin	COW 22-06-073 The TCL Leases that are in the process are as follows: Signed Offer to purchase PLS140031
June 22, 2022 Regular Council Meeting			

Motion	Action Required	Action By	Status
22-06-465	That administration draft a policy combining PW018 Hiring of Private Equipment, ADM015 Hiring Contract Suppliers and FIN 025 Purchasing Policy and bring back to future Council Meeting.	Darrell	Draft Complete, awaiting internal feedback
November 2, 2022 Budget Council Meeting			
22-11-774	That the Policy PW039 Rural Road, Access Construction and Surface Water Management - Cost Implications be brought back to a future Council meeting for amendments.	Andy	In Progress
December 13, 2022 Regular Council Meeting			
22-12-908	That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.	Don	FPT Requesting updated mapping. GIS Mapping Completed 2024-04-09
February 7, 2023 Regular Council Meeting			
23-02-106	That Mackenzie County commit to \$5M in municipal funding by means of Borrowing Bylaw towards local funding required to complete this project as per motion 18-06-472 to complete the Mackenzie Community Recreation Center project.	Darrell/Don/Jen	Grant Funding Denied Society is applying for alternative grant funding.
23-02-133	That administration create a new zoning district to alleviate concerns regarding agricultural use on residential acreages.	Caitlin	LUB Update
August 16, 2023 Regular Council Meeting			
23-08-650	That administration proceed with the Wadlin Lake Campground Pickleball Court with funds coming from Municipal Reserve and amend the 2023 Capital Budget not to exceed \$55,000.	Don	Project will be completed Spring 2024 Ground Work Completed. Concrete is Complete
23-08-654	That administration enter into an agreement with the Coalition for Far Northwest Alberta Brighter Futures Society to provide the services for the Family and Community Support Services Fort Vermilion Program.	Jen	Working with organization on agreements
October 11, 2023 Regular Council Meeting			
23-10-741	That Mackenzie County collaborate with the Fort Vermilion School Division for the purchase and installation of a disability playground in the hamlet of La Crete.	Don	Waiting Purchase Spring 2024
October 24, 2023 Organizational Council Meeting			
23-10-805	That the Mackenzie Region Bison Committee be established and brought back to a future Council Meeting.	Don	In Progress
October 25, 2023 Regular Council Meeting			

Motion	Action Required	Action By	Status
23-10-833	That the Joint Use and Planning Agreement with Fort Vermilion School Division No. 52 be TABLED to a future Council meeting.	Caitlin	In Progress 2025 Deadline
23-10-837	That the Development Setbacks be TABLED to a future Council meeting.	Caitlin	LUB update
November 14, 2023 Regular Council Meeting			
23-11-878	That the following tax rolls be advertised for development and future consideration of sale at market value: <ul style="list-style-type: none"> Tax Roll #082769 Tax Roll #082770 Tax Roll #082773 Tax Roll #082443 Tax Roll #230088 	Jen	Market Value obtained Communications drafted Additional tax forfeiture lands have received title. Update to Council – 2024-06-11 Working on communication plan including maps
23-11-895	That administration research the options for hamlet signage.	Caitlin	LUB Update
February 13, 2024 Regular Council Meeting			
24-02-097	That the PLS Application Process proceed as directed.	Darrell/Caitlin	In Progress
March 12, 2024 Regular Council Meeting			
24-03-230	That a letter be written to the Northern Alberta Elected Leaders (NAEL) in regards to issues that affect the northern municipalities.	Louise	COMPLETE
March 27, 2024 Regular Council Meeting			
24-03-249	That a letter be written to the Minister of Seniors, Community & Social Services regarding concerns with the housing in the region.	Louise/Darrell	In Progress
24-03-250	That administration continue to research different options for solid waste management.	Don	In Progress
April 23, 2024 Committee of the Whole Meeting			
COW 24-04-067	That the Chief Administrative Officer evaluation results be TABLED to a future Council meeting.	Darrell	COW 2024-06-25
COW 24-04-068	That the Council-Self Evaluation report be TABLED to a future Council Meeting.	Darrell	COW 2024-06-25
April 24, 2024 Regular Council Meeting			
24-04-312	That Mackenzie County communicates with the Town of Rainbow Lake and our energy ratepayers regarding our concerns on the plant based treaty recently signed by the Town of Rainbow Lake.	Darrell	
May 7, 2024 Regular Council Meeting			
24-05-362	That Mackenzie County uphold the letter dated September 11, 2023 in regards to Part of Plan 102 5530, Block 35, Lot APUL.	Caitlin	Landowners have complied with request. COMPLETE

Motion	Action Required	Action By	Status								
24-05-377	That administration bring back a Local Improvement Bylaw for TWP RD 105-5 (Sawmills Road) Asphalt project with 70% for benefiting landowner and 30% Mackenzie County funding model based on assessment.	Andy/Jen	MOTION RESCINDED COMPLETE								
May 22, 2024 Regular Council Meeting											
24-05-399	That Council awards 16 bursary recipients as presented for the total amount of \$19,000.	Jen	Notifications of awarding COMPLETE								
24-05-407	That administration proceed with the offer to purchase for Plan 792 1881, Block 18, Lot 01 as per policy.	Caitlin	Awaiting appraisal results.								
24-05-409	That the 2024 Capital Budget be amended by \$16,900 for the purchase of the Zero Turn Mower with funding coming from the Vehicle and Equipment Reserve.	Willie	Purchased COMPLETE								
24-05-410	That the 2024 One Time Projects budget be amended to include the FRIAA project - CFP-24-19 for \$49,000 with funding coming from the Forest Resource Improvement Association of Alberta (FRIAA).	Don	COMPLETE								
24-05-411	That administration provide the Mackenzie Aquatic Society with a letter outlining the funding available from Mackenzie County to use for matching grant applications for the Wellness Centre.	Darrell/Louise	In Progress waiting confirmation from society if they qualify for funding								
24-05-427	That Council grant the Municipal Planning Commission special variance authority of 40% for the Heimstaed Lodge Development Permit upon application.	Caitlin	Awaiting Development permit application.								
24-05-428	That administration advertise for the partial Road Closure Bylaw.	Caitlin	COMPLETE								
May 28, 2024 Special Council Meeting											
24-05-444	That the North Sanitary Trunk Sewer Contract #2 Lift Station contract be awarded to the proponent with the highest score on the matrix. <table border="1" data-bbox="316 1554 917 1696"> <thead> <tr> <th>Evaluation Criteria</th> <th>Points Available</th> <th>Green Acre Ventures Ltd.</th> <th>Northern Road Builders LP</th> </tr> </thead> <tbody> <tr> <td>Total</td> <td>100</td> <td>91</td> <td>92</td> </tr> </tbody> </table>	Evaluation Criteria	Points Available	Green Acre Ventures Ltd.	Northern Road Builders LP	Total	100	91	92	Darrell/John	Project review ongoing
Evaluation Criteria	Points Available	Green Acre Ventures Ltd.	Northern Road Builders LP								
Total	100	91	92								
24-05-447	That the Hamlet of La Crete North Trunk Sanitary Sewer be awarded to Northern Road Builders LP.	Darrell/John	COMPLETE								
June 11, 2024 Regular Council Meeting											

Motion	Action Required	Action By	Status
24-06-457	That the following tax rolls be advertised for development and future consideration of sale at assessed value: <ul style="list-style-type: none"> Tax Roll #081767 Tax Roll #313886 	Jen	Working on communication plan including maps
24-06-462	That Landon Driedger be appointed as Agricultural Fieldman for Mackenzie County under Section 8 of the Agricultural Service Board Act.	Caitlin	COMPLETE
24-06-464	That firewood be stocked at all day use parks as wood supply and staffing permits.	Don	Ongoing COMPLETE
24-06-465	That Council approve writing off penalties on tax roll # 075417 in the amount of \$4,596.41.	Jen	COMPLETE Letter Sent
24-06-467	That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as presented.	Jen/Louise	COMPLETE
24-06-468	That Policy PW018 Hiring of Private Equipment be amended as presented.	Andy/Louise	COMPLETE
24-06-471	That Policy PW004 Winter Road Maintenance Policy be rescinded.	Louise	COMPLETE
24-06-472	That Policy PW005 Road Maintenance be rescinded.	Louise	COMPLETE
24-06-473	That Policy PW020 Road Repair and Rehabilitation Prioritization Criteria be rescinded.	Louise	COMPLETE
24-06-474	That Policy PW044 Road Maintenance, Repair and Snow Clearing and Removal be approved as presented.	Andy/Louise	COMPLETE
24-06-475	That motion 24-05-377 be rescinded.	Louise	COMPLETE
24-06-476	That the 2024 Capital budget be amended to include \$350,000 for TWP RD 105-5 (Sawmills Road) project, with funding coming from the Road Reserve.	Andy/Jen	COMPLETE
24-06-478	That third reading be given to Bylaw 1339-24 the La Crete East Waterline Off-Site Levy Bylaw.	John/Louise	COMPLETE
24-06-479	That first reading be given to Bylaw 1341-24 to repeal Bylaw 1024-16 Road Closure West Side of NW 11-106-12-W5M for Access Request, subject to Public Hearing.	Caitlin	Public Hearing 2024-07-16
24-06-480	That first reading be given to Bylaw 1342-24 being a Land Use Bylaw Amendment to Rezone Part of NW 12-105-15-W5M from Agriculture "A" to Rural	Caitlin	Public Hearing 2024-07-16

Motion	Action Required	Action By	Status
	Country Residential 3 "RCR3", subject to public hearing input.		
24-06-484	That first reading be given to Bylaw 1340-24 being a Partial Road Closure Bylaw to close a portion of the road located within 106 Street and 99 Avenue within the Hamlet of La Crete.	Caitlin	Bylaw to be sent to the Minister of Transportation
24-06-485	That the 2024 Mackenzie County Municipal Census update be TABLED to a future council meeting.	Caitlin	Census is complete, awaiting report and letter to Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

June 17, 2024

Joshua Knelsen
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Knelsen:

**Subject: Strategic Transportation Infrastructure Program
LRB - BF 81336 Bridge Replacement and Other Work**

Thank you for the recent applications under the Strategic Transportation Infrastructure Program (STIP).

Applications have exceeded available funding and the above projects were not recommended for funding approval at this time. The next intake for STIP closes on November 30, 2024. Please resubmit and/or submit any new applications for the 2024 funding year before that time.

For STIP- Local Road Bridge component applications, the department advises that only structures with a Structural Rating (SR) lower than 44.44 should be submitted.

If the municipality chooses to start a project before receiving funding approval under the STIP, the project will no longer be eligible for funding support. The municipality may want to use funding from other grant programs that may be available, such as the Local Government Fiscal Framework (LGFF).

If you have any questions regarding STIP, please contact Samantha Lee, Infrastructure Technologist at (780) 618-4357.

Regards,

Derek Young,
Regional Director

SL

cc: Danny Jung, Infrastructure Manager
Samantha Lee, Infrastructure Technologist
Darrell Derksen, Chief Administrative Officer, Mackenzie County



Land Use Secretariat
Lands Division

Lands Planning Branch
Lands Division

South Petroleum Plaza
9915 – 108 Street NW
Edmonton, Alberta T5K 2G8



June 11, 2024

Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Mackenzie County,

Subject: ENGAGEMENT EXTENSION – Amendments to the Lower Athabasca Regional Plan for implementing the Cold Lake and Bistcho Lake Sub-Regional Plans

On May 8th, 2024, the Government of Alberta announced the launch of engagement on draft amendments to the Lower Athabasca Regional Plan (LARP) to incorporate the draft regulatory details for the Cold Lake and Bistcho Lake sub-regional plans (SRPs), as Parts 9 and 10 respectively. The closing date for comment was initially set for June 6th, 2024.

To accommodate further discussion and comments, **engagement has been extended to July 8th, 2024.** This extension increases the opportunity to provide feedback on the proposed amendments to the LARP prior to decision making.

A survey with questions specifically tailored for input from holders of statutory consents is available at the link below. Alternatively, the survey can be accessed by searching “Bistcho Lake Regulatory Details Engagement” through your web browser and clicking on the “Government of Alberta” search result.

https://your.alberta.ca/bistcho-lake-sub-regional-plan-regulatory-details-and-amendments-to-lower-athabasca-regional-plan-engagement/survey_tools/cold-lake-sub-regional-plan-regulatory-details-and-amendments-to-larp-engagement-public-survey1

These questions will provide an opportunity to offer feedback on the draft regulatory details as well as to present alternative means or methods that will successfully achieve the objectives of the regulatory details that contribute to the strategic management outcomes of the plan, rather than incorporating the regulatory details into the LARP.

The following pages reproduce the initial notification letter.

Approved and published in April 2022, these SRPs are currently being applied on the landscape, and provide the Cabinet-approved policy direction for the draft regulatory details. As the next step, the Government of Alberta (GoA) has developed draft regulatory details for these SRPs. To support implementation, the Government of Alberta is proposing select amendments to the LARP to enact the SRPs under the *Alberta Land Stewardship Act* and to incorporate these regulatory details as Parts 9 and 10 of the LARP.

The Bistcho Lake sub-region is in the Lower Peace region, which currently does not have a regional plan. In the interim, the Government of Alberta is proposing to amend the LARP to incorporate the regulatory details of the Bistcho Lake Sub-Regional Plan as Part 10 until the Lower Peace Regional Plan comes into effect. The ALSA provides for a regional plan to “manage an activity, effect, cause of an effect or person outside a planning region until a regional plan comes into force with respect to the matter or person.”

This letter notifies you that draft regulatory details related to your statutory consent are included in the Bistcho Lake Sub-regional Plan (draft LARP Part 10), and relate to objectives described in the corresponding sections’ policy directions in the approved plan, which can be found at <https://open.alberta.ca/publications/bistcho-lake-sub-regional-plan>.

Because you are a statutory consent holder in the Bistcho Lake sub-regional area, and you have been identified as the holder of a statutory consent that may be affected by the draft amendments to LARP, the requirements of the *Alberta Land Stewardship Act* (ALSA) section 11 need to be met:

Statutory consents may be affected

- 11(1)** For the purpose of achieving or maintaining an objective or a policy of a regional plan, a regional plan may, by express reference to a statutory consent or type or class of statutory consent, affect, amend, or rescind the statutory consent or the terms or conditions of the statutory consent.
- (2)** Before a regional plan includes a provision described in subsection (1), a Designated Minister must
- (a) give reasonable notice to the holder of the statutory consent of the objective or policy in the regional plan that the express reference under subsection (1) is intended to achieve or maintain,
 - (b) provide an opportunity for the holder of the statutory consent to propose an alternative means or measures of achieving or maintaining the policy or objective without an express reference referred to in subsection (1), including, if appropriate, within a regulatory negotiation process referred to in section 9(2)(j), and
 - (c) give reasonable notice to the holder of the statutory consent of any proposed compensation and the mechanism by which compensation will be determined under any applicable enactment in respect of any effect on or amendment or rescission of the statutory consent.

This letter also confirms that no compensation is being offered related to the draft regulatory details to be incorporated in the LARP by amendment.

Further information about the development of the Bistcho Lake Sub-Regional Plan can be found at <https://www.alberta.ca/bistcho-lake-sub-regional-plan-engagement> Further information about the *Alberta Land Stewardship Act* and the Lower Athabasca Regional Plan can be found online at <https://landuse.alberta.ca/Pages/default.aspx>

If you have any questions, or request further information, please contact SRPRegDetailsLARP@gov.ab.ca.

We look forward to your feedback on the draft regulatory details and draft LARP amendments in the near future.

Yours truly,



Craig Dockrill
Director
Lands Planning, North
Environment and Protected Areas



Karen McCallion
Director
Integrated Resource Planning and Land Use
Framework Implementation
Land Use Secretariat
Environment and Protected Areas



Mackenzie County

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Northern Alberta Elected Leaders
59 Leedy Drive
Whitecourt, Alberta T7S 1X1

June 14, 2024

Dear Elected Leaders;

RE: ALIGNMENT OF PRIORITIES FOR OUR NORTHERN REGION

In reflecting on our recent meeting in March of 2024, I want to underscore the importance of our connections and friendships, which are invaluable assets within our community. However, as we move forward, it's vital that we direct our attention to broader issues that affect us all.

During the meeting, much of the discussion revolved around updates from various areas. While these updates are necessary, it's imperative that we also address common challenges that impact our region as a whole.

We need to prioritize issues of collective concern, such as mental health support, addressing the challenges of drought, and finding ways to streamline engineering plans to reduce costs across all municipalities. These are pressing matters that demand our collective focus and action.

The recent events surrounding COVID have highlighted the importance of looking at the bigger picture. For instance, the debate over mandatory vaccination mandates demonstrated the need for unity and collaboration. It's clear that our region's well-being hinges on our ability to come together and tackle significant challenges head-on. During the period of the vaccine rollout, only one municipality voiced opposition to drafting a letter against the mandate, resulting in no correspondence being sent.

The entire group withdrew support, leaving the remaining municipalities without advocates. Only two counties objected, effectively blocking progress for the others. Urban centers, influenced by anti-industry sentiments, are exerting mounting political and lifestyle pressures, threatening livelihoods. Rural municipalities, particularly those in the north, must unite to withstand these challenges.

Northern Alberta Elected Leaders

Page 2

June 14, 2024

Moving forward, let's concentrate our efforts on supporting initiatives that benefit our northern region as a whole, including advocating for youth empowerment and ensuring our educational system sets them up for success. By aligning our priorities with the broader interests of our region, we can create a more resilient and prosperous future for everyone.

Should you have any further questions, please feel free to contact myself at (780) 926-7405 or Darrell Derksen, Chief Administrative Officer at (780) 927-3718.

Sincerely,

A handwritten signature in black ink, appearing to read "Josh Knelsen". The signature is fluid and cursive, with a large initial "J" and "K".

Joshua Knelsen
Reeve
Mackenzie County

c. Mackenzie County Council



Bill 22: Health Statutes Amendment Act, 2024

Member Resource

June 2024



Introduction and Context

In November 2023, the Government of Alberta announced a plan to transition the current healthcare model for which Alberta Health Services (AHS) is the primary administrator and delivery organization, to a model with four sectors: acute care, primary care, continuing care, and mental health and addiction. Each sector will have a separate governance and service delivery structure. As the first step in formalizing this transition, in May 2024 the Government of Alberta passed [Bill 22: Health Statutes Amendment Act](#). Bill 22 ratifies the four sectors into law and legally changes the approach to and organization of healthcare in Alberta. The mental health and addiction sector, which will be named “Recovery Alberta,” will be the first sector to be operationalized in summer 2024. The operationalization of the other sectors is expected to begin in fall 2024.

This overview provides a summary of Bill 22 and outlines RMA’s outstanding questions related to the legislation and the health system transition process.

Summary

Service Delivery

Bill 22 makes changes to 44 pieces of legislation, but its primary purpose is to rewrite the *Regional Health Authorities Act* (RHAA) as the *Provincial Health Agencies Act* (PHAA). Whereas the RHAA divided the administration of health services into five zones (South, Calgary, Central, Edmonton, and North), the PHAA divides service administration into sectors (acute care, primary care, continuing care, and mental health and addiction). Bill 22 also amends the PHAA to allow for an unlimited number of health services delivery organizations, which are organizations that enter into an agreement with the government to provide a health service. Service delivery options in the new model include regional health authorities, provincial health agencies (i.e. AHS), health services delivery organizations, other health services providers and the oversight Minister and sector Ministers. Bill 22 defines a health service delivery organization as “a person designated as a health services delivery organization by a sector Minister....” The Bill does not define who other health service providers may be or any parameters around them.

The Health Minister retains responsibility for the four sectors in a new role as an oversight Minister. Bill 22 amends the PHAA to assign very specific and wide-ranging responsibilities to the oversight Minister, including:

- ◆ Establishing strategic goals and objectives for the healthcare system.
- ◆ Establishing, implementing, and evaluating policies relating to the strategic direction of the healthcare system.
- ◆ Conducting capital planning, workforce planning, and health system planning.
- ◆ Establishing targets and performance measures for the health system that must be met by service providers.
- ◆ Determining allocation of financial, physical and human resources by service providers.

Sector Ministers work with the oversight Minister to determine the goals, operations, and administrative structure of their own sector. The sector Ministers are as follows:

- ◆ Acute Care and Primary Care: Minister of Health
- ◆ Continuing Care: Minister of Seniors, Community, and Social Services
- ◆ Mental Health and Addiction: Minister of Mental Health and Addiction

Sector Ministers establish agreements with the service delivery organizations to provide health services. They are responsible for approving service delivery organizations’ plans to meet service standards. Service delivery organizations may be approved to operate at a provincial or regional level.

Local Input

Bill 22 provides two avenues for local input into health service delivery. First, it maintains, but weakens, the role of community health councils. The RHAA mandated the operation of 12 community health councils consisting of 10-15 members. Community health councils continue to exist under the new PHAA but their formation is now optional, at the discretion of a provincial health agency or regional health authority, if included in their health plan. Provincial health agencies and regional health authorities are determined by the *Provincial Health Agencies Act*. Provincial health agencies are corporations that consist of members appointed by the sector Minister charged with carrying out related provincial sector services. Regional health authorities, largely unamended in

Bill 22, are corporations that consist of regional members appointed by the Health Minister. If a community health council is dissolved by a Minister, there is no requirement that a similar source of representation be installed in its place. There is no mention of a separate rural advisory council or a requirement that community health councils have specific rural representation.

Second, Bill 22 creates sector specific provincial boards in place of broader, unbound or regional provincial health boards. Provincial health boards may lose a broad, province wide perspective on related health issues as their scope narrows to be sector specific. Under Bill 22, provincial health boards are established by the oversight Minister or sector Ministers.

Other means of health system governance include the Health Quality Council of Alberta and transition councils. These councils were intended to ensure a high standard of health services in the province and manage the service and administrative transition from the RHAA to the PHAA respectively. Bill 22 makes four nominal mentions of the Health Quality Council of Alberta but does not significantly change its role. RMA anticipated that the role of the Health Quality Council of Alberta would be updated to align with the new model. Although Bill 22 devotes an entire section to the transition to the new model, there is no mention of a transition council. During initial engagements on the new model, the Government of Alberta referenced the formation of a transition council to accommodate stakeholders in understanding and operating within the new model.

The oversight Minister is responsible for overseeing the transition to the new model and has the power to “transfer employees or classes of employees to a provincial health agency” and specify the terms and conditions of the move. The Government does not anticipate disruptions to frontline service delivery, but it is unclear as to what extent contracts with (unionized) providers must be renegotiated.

Frequently Asked Questions

How are sector goals and activities defined?

It is the oversight Minister's responsibility to "establish strategic goals and objectives for the health care system" and to "establish performance measure to evaluate the strategic goals and objectives." Sector Ministers "establish strategic goals and objectives" and the performance measures used to evaluate the sector or a service provider. A sector's work must always align with the goals and activities of the oversight Minister. Health services organizations must cooperate to achieve these goals and objectives. The specific criteria that will be used by the oversight Minister or the sector Ministers are not defined in Bill 22.

What are "health services delivery organizations" and what mechanisms will be there to ensure they are accountable to the Government of Alberta?

Under the new model, health services delivery organizations are one of the entities that may provide health services in Alberta along with provincial health agencies, other health services providers, regional health authorities, the sector Minister, and the oversight Minister. They are determined by agreement with a sector Minister or provincial health agency to deliver services in that sector. A person with an agreement with a sector Minister may be designated as a health services organization if they are not an individual or "a professional corporation as defined in the Health Professions Act," such as a health care provider regulatory college. The oversight Minister and sector Minister determine performance measures based on their own goals, objectives, health plan, and operational plans. Health services delivery organizations are expected to work with Ministers in a collaborative fashion. Bill 22 does not explain how health services will continue without disruption in the case that a health services delivery organization does not work collaboratively to improve their performance or fails to meet sector or health goals.

Will the role of community health councils change to reflect the new four-sector structure?

Under the previous health system structure, community health councils were elected or unelected volunteer councils appointed by AHS to provide local and regional community input and advice to the health system. The role of community health councils appears to have been weakened by the change to the four-sector structure. Under the PHAA, community health councils are no longer mandatory and can now be formed at the discretion of a provincial health agency or regional health authority. If the council is dissolved, there is no re-appointment of similar representation. If a health plan includes a community health council, they will function like existing councils.

What does this mean for healthcare in my municipality?

Many of the specifics of exactly how the transition to the new sectors will take place are not yet publicly available. Recovery Alberta, the mental health and addiction sector, is expected to be the first operationalized sector in summer 2024.

Rural communities are already disproportionately negatively impacted by healthcare shortages and service disruptions. Bill 22 does not eliminate the possibility of further staffing disruption in the transition which could have a further negative impact on rural communities. RMA is concerned by the impacts the transition could

have on local service delivery and is seeking details from Alberta Health on how transition risks will be mitigated or addressed.

In addition to the transition itself, RMA is also seeking more information on how health services delivery organizations will be selected, how performance measures will be determined, and how local input will be addressed within the various sectors.

Additional Questions?

Contact RMA Policy & Research Analyst Ashley Hadley at ashley@rmalberta.com.



RMA
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Bill 21: Emergency Statutes Amendment Act

RMA Member Resource

May 2024

[Bill 21: Emergency Statutes Amendment Act, 2024](#) was introduced to the Legislative Assembly on May 9, 2024. The bill makes a wide range of changes to six pieces of legislation, which will be explored in the following section. Many of these changes will impact how municipalities operate during an emergency, and the RMA is seeking clarification from the government to understand how these changes will be implemented.

Bill 21 – A Summary

As mentioned, Bill 21 proposes a wide array of changes to six pieces of legislation. The degree to which these changes will impact municipalities varies. This summary highlights all changes that RMA views as relevant to rural municipalities:

Emergency Management Act

- ◆ The Lieutenant Governor may make regulations requiring a municipality to report the following to the Minister during a state of local emergency:
 - ◇ Any information requested by the Minister.
 - ◇ Any information specified in the forthcoming regulation.
- ◆ The Minister is not required to make compensation to damaged or destroyed real or personal property for any action, or lack of action, taken under the *Forest and Prairie Protection Act*. The Minister may choose to pay compensation at their discretion.
- ◆ When municipalities declare a state of local emergency, they will be required to specify the nature of the emergency, the area of the municipality the emergency exists in, and what specific powers they anticipate they will be using.
- ◆ The Minister may issue a Ministerial Order to amend or cancel a state of local emergency (SOLE). Previously the Minister could only cancel a SOLE.
- ◆ Currently, if the Lieutenant Governor declares a state of emergency order in an area with an existing SOLE, the provincial order may cancel the SOLE. Bill 21 would give the Minister the power to modify or cancel a SOLE in this scenario if the provincial order did not cancel the SOLE. This appears to be an addition to give the Minister powers to clarify the different levels of states of emergency if this was not specified in the provincial order.
- ◆ Bill 21 requires municipalities to notify the Minister after terminating a SOLE.
- ◆ Bill 21 gives the Minister the power to assume control of any or all powers of a municipality during a SOLE.
 - ◇ If the Minister assumes control of a SOLE, the municipality cannot cancel it.
 - ◇ The termination of the SOLE is now at the discretion of the Minister, or it automatically lapses after 28 days unless multiple ministerial actions are ordered. It is unclear why in this scenario the length is extended to 28 days, but a SOLE under the control of the municipality still expires after seven days.
 - ◇ The Minister may delegate powers assumed in this manner to the Alberta Emergency Management Agency (AEMA).
- ◆ Bill 21 specifies that municipalities remain responsible for paying compensation for damaged or destroyed personal property due to actions taken by the Minister if the Minister takes control of the SOLE. The Minister may compensate the municipality for some or all of these expenses, but is under no obligation to do so.

Forest and Prairie Protection Act

- ◆ Definitions are modified; instead of referring to rural municipalities specifically, now the Act refers to both rural and urban municipalities.
- ◆ Bill 21 requires municipalities to report to the Minister information on any fires within the municipality and what fire control activities are being employed.
- ◆ The Act is amended to allow the Minister to fight fires within a municipality if they deem it in the public interest. Before the amendment the Minister had to be satisfied that appropriate firefighting actions were not being taken.
- ◆ The Minister may require a municipality to:
 - ◇ Follow Ministerial directions with respect to fighting a fire within the municipal boundaries
 - ◇ Turn over control of firefighting to the Minister
 - ◇ Place firefighters and equipment under Ministerial control
 - ◇ Instruct firefighters or municipal staff engaged in firefighting activities to follow Ministerial direction
- ◆ The Minister may fight a fire on federal lands if requested by the Government of Canada or if there is a fire control agreement in place.
- ◆ If a fire is being fought and there is a state of emergency declared under the *Emergency Management Act*, the Minister is not deemed to be acting under that Act unless specifically authorized.
- ◆ The Minister may authorize the removal of trees, structures, or crops to control the spread of a fire.
- ◆ When responding to a fire, work to control or delay the spread of the fire undertaken by the Minister or designate is exempt from authorization under the *Environmental Protection and Enhancement Act*, *Forests Act*, *Provincial Parks Act*, *Public Lands Act*, *Water Act* or *Wilderness Areas, Ecological Reserves, Natural Areas and Heritage Rangelands Act*. This is a new power granted by Bill 21.
- ◆ Bill 21 grants the Minister and all designated persons protection from legal actions for decisions made when responding to a fire.

Water Act

- ◆ Bill 21 grants the Lieutenant Governor expanded powers during a water emergency. Original powers include suspending a water licence, suspending water diversion, and designating the purpose and volume of water to be used by a diversion licence. Bill 21 adds the ability to install water measurement devices, carry out monitoring, and allow for specified, temporary, inter-basin water transfers. These inter-basin transfers are specified to be for human health, raising livestock, or public safety needs.
- ◆ Bill 21 grants the Minister the power to acquire or use any property required to address an emergency, including entry into a building or land without a warrant.
 - ◇ The Minister may provide compensation for damaged property, but is not required to.
- ◆ Bill 21 exempts decisions made during a water emergency from appeal.

Election Act, Alberta Senate Election Act, and Election and Finances Disclosure Act

- ◆ The *Election Act* is modified to change the date of fixed elections from the last Monday in May to the third Monday in October.
 - ◇ In practice this means the next provincial election will be held in October 2027 instead of May 2027.
 - ◇ The corresponding date to request a special ballot is also amended to align with the new election date.

- ◆ As Senate elections in Alberta are typically held in conjunction with the provincial election, Bill 21 amends the *Alberta Senate Election Act* to change the date that the Lieutenant Governor in Council has to issue instructions for a Senate election to be in line with the provincial election date.
- ◆ The *Election and Finances Disclosure Act* is amended to change the election advertising period. Previously, this began January 1 of an election year. It would be amended to begin on the fourth Monday in May.

RMA Analysis

Bill 21 provides additional powers to the provincial government under various acts during emergencies. The RMA is concerned about several of these changes, notably that the changes expand the Minister's powers, limit transparency, or remove decision-making authority from municipalities. Specific areas of concern are outlined below.

Provincial control of a SOLE

The *Emergency Management Act* currently allows for the Minister to declare a state of emergency, which could be regional or provincewide, and subsequently supersede an existing SOLE within the same area. Bill 21 expands this power, and if passed the Minister would be able to assume control of a SOLE without making any provincial level declaration. It is unclear to the RMA why this power would be granted and what purpose it serves. If there is an emergency warranting provincial intervention, the powers already exist. Bill 21 appears to give the Minister powers to become involved without the usual provincial declaration process.

RMA's interpretation of this change is that it could give the Minister control over local response while creating a perception within the impacted community and elsewhere that the emergency is still being managed at the local level. As emergency response is often contentious and could include damage to private property, it is possible that this could be used by the Minister to limit provincial accountability for decisions made in the emergency response process.

Communications and public-facing decisions

In the case where the Minister assumes control of a SOLE by using their new powers under Bill 21, the RMA is concerned that communications with the public will become unclear. Bill 21 amends the *Emergency Management Act* to require the Minister to publish and distribute to the local population that they have taken control of local emergency operations. However, it is unclear how this communication will be effectively relayed to the local community. The RMA is concerned that the Minister will make decisions without consulting the municipality, and that people living in the area will not have clear information about who is making the decisions or who to contact with questions or concerns.

Additionally, the RMA is concerned about who will take public accountability for decisions made during a provincially-controlled SOLE. During a SOLE, residents frequently receive information from their local elected officials and administrators. If the Minister assumes control of a SOLE, it is not clear who will be responsible for communicating decisions to residents. This is particularly concerning if the Minister makes decisions contrary to the local municipality and local elected officials are left to explain the situation to their residents.

Provincial action, municipal payment

Bill 21 adds language specifying that if the Minister takes control of a SOLE and in the use of their powers causes damage to private or real property, municipalities are financially responsible for paying compensation. The Minister may order corresponding compensation to the municipality but are not required to do so. The RMA is concerned that the Minister's expanded role under Bill 21 creates an imbalance of power; the Minister could hypothetically act in a SOLE when help was not requested and leave municipalities with the responsibility to cover any damages caused, regardless of whether the municipality supported or agreed with the actions taken by the Minister.

Public interest

The *Forest and Prairie Protection Act* allows the Minister to respond to fires outside the Forest Protection Area if it is deemed to be in the public interest. Bill 21 does not provide any criteria for how the public interest will be determined, and the lack of clarity leaves municipalities in an unclear position regarding when or if the Minister will decide to intervene. Given that the Minister already had the ability to intervene if they believed that the local response was inadequate, it is again unclear what purpose this change is intended to serve. From RMA's perspective, this allows the province to become involved in local response at any point, and adds unnecessary complexity to the municipal planning process.

Liability

If the Minister assumes control of a SOLE under the *Emergency Management Act*, Bill 21 does not specify if the local municipality is absolved of liability from decisions made by the Minister. However, the *Forest and Prairie Protection Act* is amended to specifically provide liability exemptions for the Minister and other acting under this Act. This potentially leaves a gap for fires fought outside the jurisdiction of the *Forest and Prairie Protection Act* where the Minister takes action while in command of a SOLE.

Next Steps

RMA will continue to update members as they advocate on this issue. As RMA learns more about the notable changes and other aspects of Bill 21, we will share updates with members.

Suggested Member Actions

In the interest of seeking clarity around the intention and operationalization of Bill 21, RMA members may wish to engage with their local MLA. To support this conversation, the RMA has created the following questions for members to consider asking.

- ◆ What is the purpose of Bill 21 allowing the Minister to assume control of a state of local emergency without declaring a provincial level state of emergency?
- ◆ If the Minister assumes control of a state of local emergency or responds to fire outside the Forest Protection Area, why are municipalities responsible for paying the costs and damages?
- ◆ Why does Bill 21 make decisions made in a water emergency exempt from appeal?
- ◆ What specific scenario do the changes proposed in Bill 21 seek to address?

Have Questions?

Contact Policy Advisor Warren Noga at warren@RMAAlberta.com.



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Bill 11: Public Safety Statutes Amendment Act

RMA Question Guide

June 2024

What is the issue?

In March 2024, the Government of Alberta introduced Bill 11: the *Public Safety Statutes Amendment Act, 2024*, which would amend the *Police Act* to establish a new policing organization. The *Police Act* mandates the Government of Alberta to ensure that adequate and effective policing is maintained in Alberta. Bill 11 received royal assent and came into force on May 16, 2024 (with exception of section 1, which comes into force on proclamation).

The *Public Safety Statutes Amendment Act* enables the creation of a new organization that would work alongside police services across the province. Officers would take on the responsibility of “police-like functions” that are currently carried out by the Alberta Sheriffs.

According to the Government of Alberta, this independent police agency will have the authority and jurisdiction to support the Royal Canadian Mounted Police (RCMP), municipal police services, and First Nations police services in Alberta, with the goal of allowing other police services across the province to spend more of their time on core operations and frontline duties.

Rural policing in Alberta is already complex and issues exist related to governance, funding, and service delivery. RMA is seeking answers on how the formation of a new organization under Bill 11 will impact these existing challenges.

How do I use this guide?

This guide has been created to provide members with quick access to an overview of Bill 11 and relevant questions that RMA recommends bringing forward to MLAs and the Minister of Public Safety and Emergency Services. This information is grouped into themes of concern regarding the proposed policing organization.

Have questions?

Contact RMA Policy Advisor Kallie Wischoff at kallie@RMAAlberta.com.

Theme: Governance and Oversight

Overview

Bill 11 adds several new sections to the *Police Act* (ss. 33.8 – 33.92) allowing for the establishment of an oversight board for the new policing organization, as well as detailing the powers and composition of the board. The bill names the oversight board the “Independent Agency Police Service Oversight Board.”

The oversight board will consist of the Deputy Minister of Public Safety and Emergency Services as well as eight other members appointed by the Minister. There is no criteria or requirements in the bill relating to what groups be represented on the oversight board, although s. 33.8(1) does reference the possibility of regulations being developed. The bill does clarify that MLAs and members of “an independent agency police service” cannot be members, and that all members must reside in Alberta.

As identified in s. 33.9, the oversight board will oversee the policing services provided by the independent police agency. The oversight board will work in consultation with the chiefs of the independent police agency to ensure that the required duties and responsibilities of the independent police agency are complied with. The oversight board will be responsible for the remuneration of officers, ensuring that employment levels are maintained, and developing a diversity and inclusion plan.

Bill 11 (s. 33.4(1)) authorizes the Minister to establish “one or more independent agency police services.” RMA is currently unclear on any further details of whether multiple services may be developed on a regional basis.

This new independent police agency and the corresponding oversight board creates confusion in relation to the current governance changes being made under the *Police Amendment Act*. Through amendments made in [2022’s Bill 6](#) (which have not yet been proclaimed), s.28.01 of the *Police Act* already mandates the creation of a Provincial Police Advisory Board (PPAB) that will provide police governance for communities policed by the RCMP under Provincial Police Service Agreements (PPSA). The PPAB is a centralized body that will speak on behalf of over 300 PPSA communities. However, these PPSA communities will simultaneously be policed by the independent policing agency as well as the RCMP. With the establishment of both the PPAB and the oversight board in the *Police Act*, there is increasing confusion about how these boards will work together to provide police governance to communities across the province. In Bill 11, s. 33.91 states that police officers of the independent police agency will be directly accountable to the oversight board regardless of where in the province they’re deployed. Whether an officer is in a large urban municipality, or small rural municipality, it appears that the new police agency has no obligation to engage with the PPAB or police commissions. Based on RMA’s interpretation of Bill 11, this oversight board seems to undermine the intent of other police governance changes currently being made.

Without clear direction of how the PPAB and oversight board will operate alongside each other, there is no way to ensure that these oversight mechanisms will operate efficiently and effectively. It is disappointing that within months of engagements on the composition and scope of the PPAB concluding, Bill 11 has added a significant new dynamic to police governance that impacts how the PPAB should be developed.

Recommended Questions

- ◆ How will the RCMP and the new police agency work together to support proper governance and local input within the communities that they serve?
- ◆ How will civilian oversight board members be selected? Will this be a political process or a competency-based process? Who would be responsible for recruitment and selection? How will the civilian oversight board be funded and administratively supported?

- ◆ What are the risks of two separate provincial oversight boards legislated through the *Police Act*? What impacts will this have on transparency, accountability, and public understanding of police oversight?
- ◆ How will the civilian oversight board work alongside the Police Review Commission for complaints against officers?
- ◆ How will the powers, duties, and functions of the civilian oversight board work alongside those of the PPAB?

Theme: Municipal Engagement

Overview

Policing impacts municipalities in many ways related to public safety, cost, engagement, and others. As with any changes that will affect municipalities, it is essential that meaningful engagement is conducted to ensure that their needs are accounted for. Unfortunately, there was no engagement or consultation with municipalities on this issue. The lack of engagement is concerning for municipalities due to the impacts a new policing agency will have on communities. RMA is supportive of any measures that enhance safety in communities, but changes should only be made after careful consultation and engagement with municipalities.

Unfortunately, Bill 11 also fails to mention any provisions around how the police agency and oversight board will seek input from municipalities or the public once it is fully operational. It is important to note that the *Police Act* includes multiple forms of boards, commissions and committees, none of which seem to apply to the independent police agency. It is unclear why the new independent police agency is exempt from these forms of local input and oversight that other policing agencies, like the RCMP, are accountable to.

Recommended Questions

- ◆ Why were municipalities not consulted on this issue prior to the introduction of the legislation?
- ◆ Considering the significant impact this legislation has on municipalities, how will municipalities be involved and engaged throughout this process moving forward?
- ◆ Without community input into policing, how will this new agency ensure that local policing needs are being met?
- ◆ Why is the independent police agency not subject to requirements to engage with municipal or regional policing committees, or the Provincial Police Advisory Board?

Theme: Recruitment and Retention

Overview

Recruitment and retention of police officers throughout the province continues to be a challenge. As of April 15, 2024, the RCMP vacancy rate in Alberta is at 17 percent. This includes both hard vacancies (meaning there is no officer to fill a position) and soft vacancies (meaning the position is technically filled, but the employee is away for factors such as medical leave).

Although s.33.9(2)(c) states that the oversight board is responsible for ensuring that sufficient numbers of officers are employed for the independent police agency services, there are concerns that Bill 11 may exacerbate the issues currently being faced regarding recruitment and retention. It is unclear how an entire new policing organization will fill these gaps, let alone how it will impact the current staffing levels of the RCMP, Alberta Sheriffs, and community peace officers.

Recommended Questions

- ◆ What is the plan to ensure that this new policing organization is adequately staffed, while still maintaining current RCMP staffing levels?
- ◆ How will staffing requirements in rural detachments be determined? What method will be used, and will it be different from the current RCMP approach?
- ◆ Many RCMP officers are currently on leaves of absence for mental and physical health reasons. How will the new policing agency ensure that officers are supported through adverse experiences they may face?

Theme: Costs

Overview

Budget 2024-25 included slight increases in funding for some aspects of policing, including funding for Alberta Sheriffs and law enforcement oversight. However, there is no mention of this independent police agency in the budget. Without the allocation of funds for the creation of this independent police agency, it is unclear if and how the costs of implementing Bill 11 will impact other public safety initiatives.

Through the Police Funding Model (PFM), municipalities are already contributing to RCMP costs in their community. It is concerning that there may be a further downloading of these policing costs onto municipalities without a guarantee that communities will have enhanced services. The PFM regulation expires in 2024 but may be extended into 2025. RMA is concerned that the creation of the independent police agency may be used as a justification to require municipalities to contribute a higher amount to policing through the PFM in future years.

Recommended Questions

- ◆ How will this agency be funded and sustained? Will municipalities be required to contribute to the cost of this agency?
- ◆ What up-front capital and long-term operational costs would be associated with creating and maintaining the new police agency?
- ◆ Will funding of a new agency under Bill 11 mean reduced funding for other public safety initiatives?

Theme: Deployment

Overview

Many aspects of this new independent police agency remain unknown, including where detachments will be located, capital and equipment costs, training requirements and costs, and many others.

Alberta Sheriffs perform a variety of law enforcement tasks including highway patrol, courthouse and legislature security, prisoner transport, investigating problem properties, and fish and wildlife enforcement. It remains unclear how this new policing agency might affect the role that Alberta Sheriffs play in the province. If this new police agency will take over “police-like functions” currently assigned to Alberta Sheriffs, there are concerns about what role Sheriffs will have moving forward and how the jobs currently assigned to Sheriffs will transfer into other roles. There is a risk that this change in policing operations could lead to a downloading of more duties and expectations to community peace officers.

Recommended Questions

- ♦ Where will officers of the new policing agency be based? How will need be determined? Will RCMP detachments serve as hubs for this new agency?
- ♦ Are all existing detachments physically capable of serving as hubs for multiple provincial policing services? If not, will the costs of upgrading existing infrastructure be used as a consideration in the selection of hubs?
- ♦ What training requirements will the officers of the new policing agency be required to obtain? Will this training be standardized across the province? What will be the cost of this training?
- ♦ What role will Alberta Sheriffs have moving forward? If they are playing a different role, who is filling their previous role around traffic enforcement?
- ♦ To what extent will this change in duties and responsibilities for officers have an effect on community peace officers?



RMA
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Victim Services Update

RMA Member Guide

June 2024

Introduction

Alberta has a unique model in which victim services are delivered by local organizations funded through a combination of provincial grants, municipal contributions, and tireless fundraising by volunteers. This system has evolved over many decades and has resulted in a victim service network that meets local needs. Those providing support better understand service users because they are community members too.

For over thirty years, local victim services units (VSUs) have provided essential information, support, and local referrals for victims of crime and tragedy. Unfortunately, the Government of Alberta (GOA) is continuing to move forward with a regional model that will replace local VSUs with four service delivery regions, called Regional Victim Serving Societies (RVSS). According to the GOA, this change will result in more consistent service delivery and governance of victim services. However, the GOA has not clearly explained how and why the current model was not meeting expectations, or even defined what it considers to be “quality” victim service delivery and what portion of communities were not receiving it under the current model.

Several months ago, RMA released an [issue backgrounder outlining rural municipal concerns](#) with the Government of Alberta’s plan to regionalize victim services. This issue backgrounder raises several concerns that RMA has regarding this redesign, including:

- ◆ That a standardized regional approach to victim services delivery will replace the flexibility and local focus of the existing model.
- ◆ That the GOA plans to provide increased funding for the new model rather than sufficiently fund the current model.
- ◆ That the GOA is moving ahead with this decision without providing any public analysis or data explaining how the current model does not meet service delivery outcomes.
- ◆ That the disconnection of victim services from local police detachments under a regional model will risk timely access to the service for victims.

Since the release of RMA’s issue backgrounder, the GOA has continued with the creation of RVSS, including the formation of four regional governance entities. RMA has become aware of further details of this process and continues to have concerns about the effectiveness of this redesign and its impacts on rural service users, staff, and volunteers.

Contact

Any specific questions about this submission can be directed to RMA Policy Advisor Kallie Wischoff at kallie@rmalberta.com.

RMA Concerns

Loss of local flexibility

Under the existing model, sixty-two VSUs operate across the province and provide crucial support to victims of crime and tragedy. Although there will continue to be nine municipal and Indigenous VSU programs operated in the largest cities and First Nations in the province, the new victim services model has four regional hubs that will replace the other local VSUs across the province. The four central RVSS will have to support nearly one hundred communities each.

Regionalization of programs often leads to the standardization of service delivery. While standardization is not necessarily an inherently bad thing, it also creates a risk that delivery at a local level will not meet the unique needs of communities. Victims in different communities require unique support, which is what the current localized system offers. Unfortunately, the GOA's plan to regionalize VSUs will remove the ability for these organizations to operate at the level necessary to provide adequate and timely support for victims.

Service levels

Under the new model, GOA decision-makers have suggested that phone support may replace in-person support in instances where victims are too far to access VSU hubs. Despite in-person support being a fundamental and necessary aspect of victim services, there may no longer be access to this service under the regionalized model. This means that victims will be given a "1-800" phone number to call for support as an alternate resource for assistance, rather than having the resources available to provide the required in-person support. This removes the personal nature of victim services and does not follow a trauma-informed approach. Victims of crime and tragedy require timeliness and genuine access to support no matter where they reside. This is especially concerning given that most communities have an existing volunteer network willing to provide in-person support locally.

Staffing

The professionals that assist victims of crime and trauma require a high degree of empathy with corresponding education, experience, and skills. The only way to recruit and retain these professionals is to ensure that they are fairly compensated.

Based on a survey conducted by the Alberta Police-Based Victim Services Association (APBVSA) in 2021, the average VSU program manager wage in Alberta was \$38.41 per hour. In 2023, the City of Calgary conducted a review on the wages for program managers. This review concluded that based on the demands and skills required of this position, program managers should be paid at a base wage of \$52 per hour.

Individuals that serve as program managers in the current local VSU model will be referred to as "court and support navigators" under the new GOA-administered regional model. Despite the fact that program managers are already arguably underpaid in the current local model, the GOA plans to significantly reduce wages for these crucial frontline support positions further. The wage range of court and support navigators has been set at \$27.00 to \$32.40 per hour, a significant decrease from the average paid for a similar role in the local model, and barely above half of what is justified based on the City of Calgary's analysis.

Should they choose to do so, individuals serving in a program manager position in an existing local VSU are required to re-apply for the position of court and support navigator under the new provincially-administered structure. Despite many of these program managers devoting their time and expertise to their position for many

years, they will not automatically transition into the same role after the VSU transition. It is also important to note that many court and support navigator positions will only be part-time, rather than full-time. Considering current victim services program managers have made a livelihood and career out of the positions that they work, many will be unable to step down to part-time positions as it is simply not financially sustainable. It is unclear how these part-time positions will effectively work across the province to fulfill the duties currently being taken on by full-time positions. It is also unclear how retention of employees will be fulfilled when the skills required of this work does not align with the compensation. This shift to part-time positions not only calls into question the provincial claims that the shift to the new model will enhance service levels, it also shows a disregard for maintaining crucially important skillsets in rural Alberta.

The shift to court and support navigators and the corresponding wage cut causes concern for the staffing of VSUs across the province. This raises several questions about how this transition will function, including:

- ◆ Will program managers accept a decrease in pay for the difficult work that they do in order to continue working as a court and support navigator? If they do not, who will fill these roles?
- ◆ Will a part-time position fulfill all of the duties currently being taken on by a full-time position?
- ◆ Will court and support navigators be restricted in the extent and duration of support they provide due to a shift to half-time positions?
- ◆ Will new court and support navigators be qualified to continue the work of previous program managers?
- ◆ Will there be increased staff turnover for employees leaving these positions for higher-paying careers?

Any changes to VSUs across the province should be evidence-based and support the needs of victims. However, the GOA has provided no information on why they believe court and support navigators deserve lowered hourly pay and half-time roles. Considering there is evidence of what the standard should be for program managers/court and support navigators, it is concerning that the GOA has made the decision to cut the wages of these positions with no explanation why.

Budget

It is no secret that many VSUs struggle to remain financially sustainable under the current model. While this is a risk to the viability of the service, it is not a result of the model itself, but rather of deliberate provincial policy decisions to not provide VSUs with adequate funding. The GOA has allocated \$36 million to assist victims of crimes and tragedy in Budget 2024. Although this is only a slightly lower number than the \$39 million that was allocated to victim services in Budget 2023, it suggests that the GOA is already expecting the regional model to provide an enhanced level of service with less funding. Considering the transition to a new VSU model is the result of the GOA being adamant that current VSU programming is inadequate to serve the needs of Albertans, it is concerning that the budget for victim services is already being decreased.

When discussing how RVSS will be funded, GOA representatives stated that the programs would receive a funding amount that exceeded the cumulative grant funding allocated to individual VSUs plus the total amount generated across the province through fundraising. However, there are already budget cuts to victim services for 2024, which calls into question whether the intent of regionalizing is to allow the Government of Alberta to more easily reduce victim service costs and service levels.

Throughout this transition process, RMA's main question has been why the province is willing to increase spending on a new model but is unwilling to support the current local model with adequate funding. Unfortunately, it is now made clear through budget allocations that ensuring victim services have the financial support they need is not a priority of the GOA, and there is likely a long-term provincial intent to significantly reduce service levels and costs in the long-term.

Considering the regionalization of victim services is set to be fully operational by Fall 2024, it is unclear how \$3 million in savings is worth the complete overhaul and regionalization of what is currently effective and localized victim services programming. While the RVSS replace local VSUs, it will become clear that more financial support is needed for access to resources and replace the tireless work of volunteers that will no longer have a role.

Key Messaging

While the transition to a regional model continues, RMA continues to advocate for a shift in government direction to properly support local VSUs. RMA has developed the following key messages for members to bring forward to their MLAs and the Minister of Public Safety and Emergency Services.

Regionalization will not meet local needs

- ◆ Any changes to important programs should be made with the intent of improving services from the perspective of service users.
- ◆ Creating four regional hubs to replace sixty-two VSUs across the province cannot adequately support the needs of victims of crime and tragedy.
- ◆ The GOA is moving ahead with regionalization concerns from local VSUs and community members that the redesign will pose significant risks to service quality.

Victims require timeliness access to service and support

- ◆ The foundation of victim services is ensuring that residents have timely access to service and support in their communities in the unfortunate event that they fall victim to crime or tragedy.
- ◆ The new model has not been justified through the lens of service level quality. The focus is on administrative efficiency and centralized control of the service, with the actual frontline impacts viewed as a secondary consideration.
- ◆ The GOA has already confirmed that timely access to services will be compromised in some communities, as residents will either have to travel far distances to reach a hub for support or rely on different 1-800 numbers to navigate getting the help they need.
- ◆ There should be zero barriers for victims to receive the services and support they require in times when they need it most.

Staff require adequate compensation for the work that they do

- ◆ VSU program managers offer invaluable support, such as:
 - ◇ Consulting with victims;
 - ◇ Sudden death notification;
 - ◇ Redirecting victims to additional and external resources;
 - ◇ Providing financial assistance;
 - ◇ Providing victims with an insight and guidance through the court process;
 - ◇ Accompanying the victims to court;
 - ◇ Organizing meetings between the victims and the Crown;
 - ◇ Restitution;
 - ◇ Victim impact statements;
 - ◇ Reviewing statements with victims before they have to testify; and
 - ◇ Fundraising efforts.

These examples paint a picture of the services that VSUs offer, but cannot show the full extent of the work and emotional labour that program managers are subject to on a daily basis.

- ◆ The GOA must ensure that full-time positions remain the standard for victim services employees and that their wages adequately account for the extremely difficult work that they do.

The GOA has provided no evidence as to why the current VSU programming needs to be overhauled

- ◆ Despite arguing that the regional model will improve Alberta’s victim services system, the GOA has not provided any analysis or data defining how the current model does not meet service delivery outcomes, how the zonal model will improve outcomes, or what thresholds or benchmarks are used to measure service delivery success.
- ◆ There is no evidence available explaining why local VSUs must be overhauled, and there continues to be no known benefits to the community, victims, program managers, or volunteers regarding this change.

The GOA should adequately fund VSU programming that is already successful in communities

- ◆ VSUs currently struggle to fund their programming through provincial support and rely heavily on fundraising to meet the needs of their organizations, volunteer training, and victims of crime supports. By distancing VSUs from local communities, services will become more expensive to attain, require more resources, and dismiss the tireless work of volunteers and employees that are experts in their communities.
- ◆ The main concern is that the regional model will effectively remove all of the benefits from the current service delivery model, while costing the GOA the same, if not more, to maintain.

Mackenzie County Library Board (MCLB)
April 23, 2024, Board Meeting Minutes
Fort Vermilion Library

Present: Lisa Wardley, Lorraine Peters, Wally Schroeder, Kayla Wardley, Sandra Neufeld, Tamie McLean.

Absent: Cam Cardinal.

1.0 Kayla Wardley called the meeting to order at 6:51 pm.

2.0 Approval of the Agenda:

MOTION #2024-03-01 Tamie McLean moved the approval of the agenda.

CARRIED

3.0 Approval of the Minutes:

MOTION #2024-03-02 Lorraine Peters moved the approval of the March 5/24 meeting minutes.

CARRIED

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 MCLB Financial Report as of April 22/24:

- Balance Forward \$ 112,407.14
- Total Revenues \$ 121,518.66
- Total Expenses \$ 156,148.58
- Bank Balance \$ 77,775.04

MOTION #2024-03-03 Lisa Wardley moved the acceptance of the financial report.

CARRIED

5.2 MCLB 2023 Financial Audit:

MOTION #2024-03-04 Sandra Neufeld moved to accept the MCLB 2023 financial audit.

CARRIED

5.3 Fort Vermilion Library (FVL) Financial Report as of April 22/24:

- Total Revenues \$ 37,388.01
- Total Expenses \$19,939.97
- Net Income \$17,468.04
- Bank Balance \$148,629.17

MOTION #2024-03-05 Tamie McLean moved the acceptance of the financial report.

CARRIED

6.0 Library Reports:

6.1 La Crete:

- Financials to April 8/24: Income \$95K, Expenses \$51K, Bank Balance \$44K,
- Late fines for 2024 are \$4,446.
- Circulation for February was 13,692.
- Library card renewals brought in \$6,202.
- Cook book sales have brought in \$1,008.
- Six exams were proctored.
- Additional shelving will be installed.
- The Seniors tea is on June 3/24.

MOTION #2024-03-06 Lisa Wardley moved that the MCLB give the LCLS \$500 to help pay for the seniors tea.

CARRIED

6.2 Fort Vermilion:

- Three new patrons were registered in March.
- Circulation for March was 538.
- 52 items were added in March.
- A craft club meets every Tuesday.
- The MCLB is hiring a part time librarian for the library.

...2

6.3 Zama:

- There were some closures due to a shortage of staff.
- The library is gearing up for the fire fighters.
- The support for the home schoolers is being wrapped up.

6.4 Mackenzie County Library Consortium (MCLC):

- No report.

6.5 High Level:

- Clark McAskile has been hired as the new library manager.
- A lot of changes are occurring.

MOTION #2024-03-07 Sandra Neufeld moved the acceptance of the library reports for information.

CARRIED

7.0 Old Business:

7.1 Library Promotional Materials:

- The library promotional materials have arrived.

7.2 Little Free Libraries:

- New books have been put into the Little Free Libraries.

7.3 CFEP Grant Application for the La Crete Library Expansion:

- They have new regulations this year.
- An expression of interest must first be submitted before an application can be sent in.

8.0 New Business:

8.1 None

9.0 In Camera:

None required.

10.0 Correspondence:

- Youth Write information.
- Digital Literacy Program information.

11.0 Next Meeting Date and Location: Fort Vermilion Library, June 11, 2024 at 6:30 p.m.

12.0 Adjournment:

MOTION # 2024-03-08 Wally Schroeder moved to adjourn the meeting at 7:56 p.m.

CARRIED

These minutes were adopted this 11th day of June 2024.

Chair: Kayla Wardley



**Board Meeting & AGM
REDI Northwest Alberta
In-Person Meeting with Additional – Zoom Video Conference
APPROVED MINUTES
May 15, 2024
6:00 pm REDI Meeting**

MEETING MINUTES

REDI Board Members Present

Lisa Wardley, Chair, Mackenzie County
Boyd Langford, Vice-Chair, Town of High Level
Julie Melville, Secretary / Treasurer, Town of Rainbow Lake
Crystal McAteer, Town of High Level
Josh Knelsen, Mackenzie County
Greg McIvor, Zama Chamber Committee
Larry Neufeld, La Crete Chamber of Commerce
Ryan Matthew Luengo, High Level Chamber of Commerce
Ray Towes, Fort Vermilion Board of Trade

REDI Board Members Absent

Chester Omoth, Paddle Prairie Metis Settlement
Jasmine Light, Northern Lakes College
Don Werner, Town of Rainbow Lake
Mike Osborn, Community Futures Northwest Alberta

Staff & Guests

Andrew O'Rourke, REDI Manager
Alok Sahai, EDO Town of High Level

1. CALL TO ORDER

The Vice Chair called the meeting to order and declared quorum at 6:15 pm.

2. REVIEW & ADOPTION OF THE AGENDA

Motion: **Moved by Greg McIvor**
That the agenda be accepted as amended to include 8. New Business, VIII. NADC Outreach –
June 5, 2024 – High Level
Carried

3. RATIFICATION OF MARCH 27, 2024 BOARD MEETING MOTIONS

Motion: **Moved by Crystal McAteer**
That the six motions made at the March 27, 2024, REDI meeting be ratified and approved as
presented.

Carried

NEW BUSINESS – March 27, 2024

Motion for Ratification: **Moved by Mike Osborn**
REDI accepts the Ground Floor Labs lab proposal with the amendment to include six geothermal business cases and authorizes the REDI Chair to sign the contract.

CARRIED

Motion for Ratification: **Moved by Mike Osborn**
That REDI accepts the Business Showcase event report and will cover the additional expense of \$8,600 for hosting the event.

Carried

Motion for Ratification: **Moved by Mike Osborn**
That the REDI manager brings forward alternative and comparable GIC rates for a minimum of two years from other financial institutions, with the REDI executive given the authority to make an investment decision before the next meeting.

Carried

Motion for Ratification: **Moved by Larry Neufeld**
That the topic for the May issue of MoveUp magazine be Community Futures Northwest Alberta, with an increased cost to \$3,400 per issue moving forward.

Carried

OLD BUSINESS – March 27, 2024

Motion for Ratification: **Moved by Mike Osborn**
The REDI will change the date for our AGM to May 15, in person, at the Town of High Level Council chambers.

Carried

4. MINUTES OF THE MARCH 27, 2024, MEETING.

Motion: **Moved by Julie Melville**
The Minutes of the March 27, 2024, REDI Meeting be accepted as presented.

Carried

5. YEAR TO DATE FINANCIAL REPORT APRIL 30, 2024

Motion: **Moved by Greg McIvor**
That the month ending April 30, 2024, financial report be accepted as presented.

Carried

6. MANAGERS REPORT

Motion: **Moved by Ray Towes**
That the Manager's Report be received for information.

Carried

7. ANNUAL GENERAL MEETING

The meeting moved to the AGM Package, which has separate minutes.

There were audio problems with an echo for those in the meeting room and online; this meant no real discussion or REDI agenda items could happen, and the remainder of the agenda, 8. New Business, 9. Old Business, 10 Additional Information and 11. Round Table was tabled until the next meeting on June 19, 2024.

10. ADJOURNMENT & NEXT MEETING

The next REDI meeting will take place on June 19, 2024, at 6:00 p.m. Online via Zoom Video Communication

Motion:

That the REDI meeting be adjourned at 6:45 p.m.

Carried

Moved by Ray Tows

Boyd Langford, Vice Chair

REDI Manager



Mackenzie County Libraries La Crete ~ Fort Vermilion ~ Zama City

Annual Report 2023



We had 143,825 trackable checkouts... That is about 11 items per County resident



5301 library active cardholders, that encompasses over 41% of our current population!!



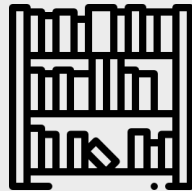
All three libraries offered unique programs and events over the year



We continued to add to and promote our e-services in 2023!



The libraries added 3756 new items last year



Bringing the total in-house collections to 86,471 items



Music downloads & streaming. eBooks, Comics Magazines, Languages



The library had 3381 open hours in 2023! Plus program partnerships and events!



Inter-library loans within our region 652 times



In 2023 Our Funding came from:
65% Municipal
21% Provincial
13% Library /Other
2023 Municipal and Provincial contribution total \$322,097 (not including building and utilities)



Services delivered by 12 Dedicated staff and hundreds of Volunteer Hours!



Our libraries have 10 public computers and over 700 sq m of space



There were also 100's of connections to our WiFi, many connecting from the parking lots



Non-traditional lending like cake pans, snowshoes and even items like a jerky gun and an egg incubator!



Community support of our programs, outreach and non-conventional lending continues to grow!



More home-schooling and community supports!

Subject: FW: News Release: Have your say in the creation of a new Plan for Parks

Subject: News Release: Have your say in the creation of a new Plan for Parks

Have your say in the creation of a new Plan for Parks

June 19, 2024 [Media inquiries](#)

Alberta's government is inviting public feedback on the development of a new strategic vision for recreation and conservation in Alberta's provincial parks.

Parks are for people and Alberta takes great pride in welcoming millions of visitors every year to come explore its provincial parks and enjoy the benefits they offer. Alberta's government will be conducting a two-phase public engagement process to gather feedback from Albertans, park visitors, Indigenous communities and community organizations to inform the development of a new Plan for Parks.

The Plan for Parks engagement provides an opportunity to hear from Albertans on topics such as understanding new and emerging trends in recreation and camping, ensuring environmental responsibility, advancing reconciliation and continuing to deliver great visitor experiences for current and future generations.

"Our parks provide truly spectacular outdoor experiences, and we need to make sure their unique beauty is preserved for our children and our children's children. We want Albertans to share their vision with us, as we create a renewed and modern plan to bring Alberta's parks into the future."

Todd Loewen, Minister of Forestry and Parks

"More and more Albertans are using parks and public lands and the Friends of Kananaskis is excited by the Alberta government's commitment to engaging the public on creating and implementing a vision for the future of parks across the province. As a proud partner of the Alberta government for the past 28 years, we look forward to continuing to promote the recreational use and sustainability of our parks and public lands."

Trevor Julian, executive director, Friends of Kananaskis

“We are excited to contribute our perspective on supporting the growth of tourism and outdoor recreation in the province to meet visitor demand and enhance opportunities and connecting with the beautiful landscapes Alberta has to offer.”

Gerry Haracsi, executive vice president, Recreation Vehicle Dealers Association of Alberta

As more visitors explore Alberta’s provincial parks, creating more recreation opportunities will be a top priority of the new plan. This updated vision will help Albertans to enjoy the great outdoors by creating additional campsites and improving access to activities like kayaking and canoeing.

“As Albertans, we love our provincial parks. The public engagement process will allow visitors and users a valuable opportunity to share their thoughts, ideas, and opinions on shaping the direction of Alberta Parks.”

Tyler Dixon, Alberta Parks Ambassador

Public engagement will begin June 19 and run for 60 days. Albertans are invited to share their thoughts on an updated vision, guiding principles and options for the future of parks. Feedback will be collected through an online survey.

All feedback will be collected, analyzed and used to create a new draft plan. This draft will be shared with Albertans publicly to ensure that it reflects the diverse input received. This will support making any required changes to the plan before it is finalized.



A new strategic vision for recreation and conservation is being developed by Alberta's government.

Key facts

- Alberta's full parks and protected areas system protects more than 4.55 million hectares of representative and special landscapes.
- The new Plan for Parks focuses on 78 provincial parks, 193 provincial recreation areas, and 34 wildland provincial parks.

- The total area of parks under the *Provincial Parks Act* has grown from just over 2 million hectares in 2009 to more than 3.82 million hectares in 2024.
- Alberta's *Provincial Parks Act* is one of the oldest pieces of parks legislation in Canada, first established in 1930 and most recently amended in 2000.
- The current value of Alberta's parks to the provincial economy is close to \$1 billion in GDP, \$400 million in labour income and nearly 9,000 jobs per year.

Related links

- [Plan for Parks engagement](#)

Media inquiries

Pam Davidson

587-985-7925

Press Secretary, Forestry and Parks

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